

**You are not eligible to apply if:**

1. You are currently registered for a diploma or degree of St George’s or other institution of equivalent standing we are unable to accept your application.
2. We are also unable to accept applications from FY1 and FY2 doctors (including Academic Foundation Programme doctors) due to the teaching requirements for this course and priority for places.

**Please note** If you are not employed by an Advance HE member you will be eligible to pay an additional fee for Fellowship recognition on successful completion. This is likely to be the case if you are employed by an NHS Trust.

**Please ensure you address all the points below in your personal statement**

**Postgraduate Certificate in Healthcare & Biomedical Education**

Personal Statement

**APPLICANT INFORMATION**

Full Name:

Current Job Title (if you are a Lecturer or a Clinical Teaching Fellow, please state this here):

Employer:

Number of years of teaching experience:

Explain your teaching experience:

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1 x microteaching observation

1 x summative teaching observation

1 x reciprocal observation with a PGCert HBE participant

Estimate 135 hours including preparation

Complete course assessments including poster and oral presentation and written assignments for all modules

Conduct, analyze and comment on two evaluations of your teaching - estimate 10 hours

Evaluation of your teaching by learners (UKPSF A5)

**TEACHING & ASSESSMENT ACTIVITY REQUIREMENTS FOR ADMISSION  
By signing below, you are confirming all information detailed here, and your application form, are accurate and commensurate with D2 Fellowship**

**Activity**

**Requirement**

**Your Statement**

State how you intend to achieve this requirement (include type of learners and session or assessment if appropriate)

Plan and teach large groups, small groups and one-to-one and/or online (UKPSF A1, A2)

Minimum of 40 hours

Being an assessor and/or giving feedback on work (UKPSF A3)

25 hours as an examiner or marker, attending blueprinting & standard-setting meetings

Creating assessments (UKPSF A3)

Creation of assessment items – included in 25 hours above

Attending workshops at St George’s (UKPSF A5)

1 x 2 day taught block (Module 1); 2 x 2-day taught block (Module 2); 2 x 1-day taught block (Module 3) [Dates as advertised]

Observation and review of your teaching practice in simulated and authentic settings (UKPSF A5)

**Line Manager’s/Lead Clinician’s print name, signature and date:**

Meetings with course Educational Supervisor

**Line Manager/Applicant Declaration**

By signing below, I confirm:

the account of the scope of educational responsibilities as stated above and understand and agree to the time and activity commitments to complete the course.

that the fees and billing information provided above is correct.

that all work submitted for the purposes of recognition should also be confirmed as authentically the work of the applicant.

Applications will not be processed if this section is incomplete.

**Applicant’s signature and date:**

Who will be funding the course fees?

Choose an item.

If you are employed by St George’s, University of London, please indicate if you are a member of IMBE or Joint Faculty: Choose an item.

If your employer is not St George’s, University of London, please provide billing contact:

**Fees:**

Tuition fees are stated in the [course application webpage.](https://www.sgul.ac.uk/study/courses/healthcare-and-biomedical-education)

There is a fee reduction for those who can evidence that at least 50% of their PG Cert teaching activities are for St George’s, University of London students.

To be eligible for the reduced fee, please confirm that at least 50% of your teaching hours will be for St George’s, University of London students: Choose an item.

Up to a total (including all activities above) of 600 hours for the course

Self-directed study, online learning activity and additional meetings

**Please note** Your application form will be considered incomplete and will not be processed without the following signatures:

**APPLICANT DECLARATION AND SUPPORTING SIGNATURE**

**Activity**

**Requirement**

**Your Statement**

State how you intend to achieve this requirement (include type of learners and session or assessment and if SGUL related)

At least 4 per year at time and location agreed with Educational Supervisor