

24 May 2018

## Privacy Notice- Health and Social Care Research

### Who we are

St George's University of London is the 'Controller' of the personal data that you provide us with, and is registered with the Information Commissioner's Office (ICO) for the purposes of UK data protection legislation, registration number Z5770328.

### How to contact us

The University has a Data Protection Officer who can be contacted at:

Email: [dataprotection@sgul.ac.uk](mailto:dataprotection@sgul.ac.uk)

Tel: 020 8725 0668

Address: Data Protection Officer, Information Services, St George's University of London,  
Cranmer Terrace, LONDON SW17 0RE

### What research information we collect from you and why

As an active healthcare university research is at the core of our activity. We use personally-identifiable information to conduct health and social care research in pursuit to improve healthcare and its services. As a publicly-funded organisation we have to ensure that it is in the public interest when we use personally-identifiable information from people who have agreed to take part in one of our research projects. This means that when you agree to take part in a research study we are leading or collaborating in, we will use your data in the ways needed to conduct and analyse the research study.

Health and care research should serve the public interest, which means that we have to demonstrate that our research serves the interests of society as a whole. We do this by following the [UK Policy Framework for Health and Social Care Research](#).

### Who we share your information with

When you agree to take part in a research study, the information about your health and care may be provided to researchers running research studies in this organisation and in other organisations. These organisations may be universities, hospitals or companies involved in health and care research in this country or abroad. Your information will only be used by organisations and researchers to conduct research in accordance with the [UK Policy Framework for Health and Social Care Research](#).

We collaborate closely with a number of partners, including St Georges University Hospitals NHS Foundation Trust, and often share research information when required. When we do we will take every step to ensure your data is protected.

Where we publish the results of any research it will contain no identifiable information.

### How long we keep your information for

Research data will be kept for as long as it is required to meet the objectives and requirements of the research project, and / or to meet the legal requirements under vigorous regulations governing clinical

24 May 2018

research. It is important that we are able to refer back to it to ensure the integrity of the project is maintained.

### What your rights are

Your rights to access, change or move your information are limited, as we need to manage the data in specific ways to ensure the research we conduct is reliable and accurate. If you withdraw your consent to participate in a research project, this will not mean we will have to remove all data as well. We will keep the information about you that we have already obtained to ensure research integrity is maintained in the public's interest. To safeguard your rights, we will strive to use the minimum personally-identifiable information possible.

### How to make a complaint

If you are unhappy with the way in which your personal data is being processed you may, in the first instance, lodge a complaint with the University Data Protection Officer using the contact details above.

If you continue to have concerns thereafter you have the right to contact the Information Commissioner for a decision. The Information Commissioner can be contacted as below

Helpline: 0303 123 1113

Website: <https://ico.org.uk/for-the-public/raising-concerns/>