

SCHOOL OF AHMSC

DEPARTMENT OF PARAMEDICS

**BSc (Hons) in Paramedic Practice
& DipHE Paramedic Practice**

PROGRAMME REGULATIONS

2020/21

ST GEORGE'S, UNIVERSITY OF LONDON

BSc in Paramedic Practice (post registration) Regulations for Programmes of Study

To be approved by Senate

1. Title of Programme of Study

BSc (Hons) in Paramedic Practice
(Including DipHE Paramedic Practice)

2. Responsible Committee

2.1 The BSc Paramedic Practice Course Committee shall be responsible for the management of the programme. Quality monitoring of the programme shall be the responsibility of the Faculty Quality Committee (FQC) in the Faculty of Health, Social Care and Education (FHSCE).

2.2 The Course Committee shall be chaired by the Course Director and include module leaders, student representatives, employer representative(s) and key administrative staff. It shall meet once a term, and minutes shall be forwarded to FQC.

3. Entrance Requirements

3.1 The normal minimum entry requirements for the BSc will be an FDS / DipHE Paramedic qualification

3.2 The normal minimum entry requirement for the DipHE will require at least one of the following, if previous academic study has been undertaken, then GCSE education not considered:

- Evidence of study at a higher education level. This will either be a degree in a non-paramedic subject or the successful completion of a stand-alone module. Typical examples include ECG or mentorship modules completed with other higher education institutions.
- Evidence of successful completion of an appropriate access to higher education course
- NVQ or BTEC at level 4 in a paramedic subject. Typically this may have been an accredited IHCD Paramedic qualification (Please note not all IHCD awards are credit bearing).
- Minimum 5 GCSEs including English language, mathematics and science AND minimum 1 A level in a science subject studied in the last 5 years.

3.3 Applicants whose first language is not English will normally be required to demonstrate proficiency by attaining a score of 7 in the IELTS test.

4. **Admissions Policy**

The Course Committee shall prescribe a detailed Admissions Policy for the programme, which complies with provisions for admission in the General Regulations. Either the Course Director or the Admissions Tutor may make decisions on who is eligible for admission to the programme within this policy.

5. **Accreditation of Prior (Experiential) Learning**

- 5.1 Students with prior learning will be looked at on an individual basis and awarded if appropriate. Evidence from the previous programme of study will be required to approve exemption.
- 5.2 The amount of AP(E)L credits may not exceed 50% of the prescribed programme of study and cannot count toward more than one qualification at the same academic level.
- 5.3 The admissions tutor in collaboration with the Course Director will undertake to review the supporting evidence in consultation with the FHSCE AP(E)L Committee whose decision on the AP(E)L to be accepted is final.

6. **Period of Study**

- 6.1 The minimum period of study for the BSc / DipHE shall be one academic year applying APEL, if module runs allow.
- 6.2 The maximum period of study in which the BSc/DipHE may be completed shall be four academic years. This period may be extended in exceptional circumstances at the discretion of the Principal or Dean of the Faculty.
- 6.3 The BSc or DipHE pathway shall normally be taken as a two year part time course

7. **Structure of programme of study**

- 7.1 The programme consists of modules at level 5 and 6. There will be a choice of option modules offered by the Department of Paramedics or CPD programme.
- 7.2 If the student is entering from the IHCD route without an academic paramedic level 5 award, he/she will need to undertake 120 credits at level 5 before progressing. Please see 10.1 regarding progression from level 5 to level 6.
- 7.3 A student will then have to complete 120 credits of modules at level 6 including the mandatory Evidence Based Practice 30 credit level module to achieve a BSc (hons) Paramedic Practice.
- 7.4 A student may achieve a BSc Paramedic Practice by completing 90 credits at level 6.

7.5 Modules must be selected from the approved module directory, which include:

Level 5

Applied Science for paramedics
Clinical Decision Making for paramedics
Resuscitation Theory for paramedics
Cardiac Care for paramedics
Paramedic Medicines in Practice
Healthcare Perspectives in Mass Casualty Management
Work based learning

Level 6

Cardiac Care for paramedics
Clinical Decision Making for paramedics
Evidence Based Practice
Admissions Avoidance
Leadership and Mentorship for paramedics
Healthcare Perspectives in Mass Casualty Management
Resuscitation Theory for paramedics
Work Based Learning
Paramedic Medicines in Practice
Clinical Reasoning in physical assessment
Management of minor injuries
Management of minor illness

7.6 A student may with negotiation with the course lead identify up to 30 alternative credits to be selected from the CPPD portfolio to contribute towards the final award.

8 Assessment

8.1 Each module shall have prescribed summative assessment(s), which shall be specified in the Scheme of Assessment (see 9 below) and publicised in the module handbook.

8.2 Each assessment element shall be marked on a percentage scale or as pass/fail and where there is more than one assessment element for the module; weightings shall be specified in the Scheme of Assessment for the combination of marks. Candidates will be given a single final percentage mark or pass/fail grade for each module, taking into account the weighting of the elements prescribed. All individual elements are required to be passed separately, and appropriate pass marks for elements and the overall module mark shall be specified in the Scheme of Assessment.

8.3 Generic criteria for marking academic assessments and for marking practice competencies will be set out in the Scheme of Assessment and publicised in the Student Handbook. Guidelines for completion of specific assessments and marking criteria will be given in each module handbook.

8.4 Candidates may be required to attend an oral examination for the purpose of checking the authenticity of work undertaken in their own time. (Any doubts raised about the authenticity of a candidate's own work shall subsequently be handled under SGUL's Procedure for considering allegations of cheating or other examination irregularity).

9 Scheme of assessment

- 9.1 The Faculty Quality Committee, advised by the Course Committee, shall, in accordance with the General Regulations paragraph 7, prescribe from time to time a Scheme of Assessment for the programme.
- 9.2 The Scheme of Assessment shall detail the types of assessment to be used for each module, the timing of these assessment elements, how each element combines to produce an overall mark for that module, whether elements have to be passed independently, and the pass mark for the module (and any element required to be passed independently). It shall also specify which elements may be re-submitted and/or re-taken independently of other elements. The Scheme of Assessment shall also include rules for the grading of an award.

10. Progression

- 10.1 To progress from level 5 to level 6 of the programme, a candidate must have passed all modules at level 5 (but see paragraph 6 above concerning the maximum permitted period of study).
- 10.2 Under exceptional circumstances, and with the agreement of the Board of Examiners, a candidate may provisionally register for level 6 of the programme where he or she has failed to complete no more than one level 5 module, because he or she has been unable to take or complete a prescribed assessment on the first, second or discretionary third attempt within the academic year. A candidate so permitted to progress provisionally must successfully complete the outstanding assessment element(s) and pass the module by a date specified by the Board of Examiners (or the Chair of the Board in consultation with a Visiting Examiner). Failure to do so will result in cancellation of the candidate's provisional registration for level 6 modules.

11. Re-entry to assessments

- 11.1 A candidate who fails a module at the first attempt shall be entitled to one further attempt at the assessment elements failed. This shall be at a specified date for re-sit of formal examinations or by a specified deadline for work undertaken in the candidate's own time. A student is entitled to a third attempt automatically if at Board of Examiners they are applied to the discretionary third attempt flow chart procedure and fail to trigger a referral. Where special personal or academic circumstances are adduced and triggering of flow chart at Board of Examiners the student will be referred to SGUL via the Discretionary third attempt policy to be reviewed by a panel, to allow a consideration of third and final attempt at any module or part thereof.
- 11.2 Marks for re-entered assessment elements will be limited to the pass mark of that assessment of 40%, although a combined overall module mark will not be capped.

12. Awards

12.1 A student completing the BSc (hons) will be awarded a final grade as calculated as an average of all level 6 modules studied:

69.5 – 100%	Class 1
59.5 – 69.4%	Class 2(i)
49.5 – 59.4%	Class 2(ii)
39.5 – 49.4%	Class 3

A candidate awarded the BSc (ordinary) or DipHE may be given a mark of Merit or Distinction overall, according to the criteria below:

- Merit will be awarded to those students who have attained a mark of more than 60% by the average of all module marks
- Distinction will be awarded to those students who have attained a mark of more than 70% by the average of all module marks

There are normally two attempts for each assessment.

12.2 The award title is summarised as:

- BSc (hons) Paramedic Practice - requiring 120 credits at level 6 including mandatory module
- BSc Paramedic Practice - requiring 90 credits at level 6
- DipHE Paramedic Practice - requiring 60 credits at level 5 (see 7.2)

12.3 Criteria for automatic promotion of degree classification

Students who achieve BOTH of the following two requirements will automatically be promoted to the next highest degree classification. Students will be identified by the Chair of the Board of Examiners and approved by the exam board.

Boundary	Final Weighted Average	Final Year modules totalling at least 60 credits with the following marks:
1st/2i	69	≥ 69
2i/2ii	59	≥ 59
2ii/3rd	49	≥ 49

13. Date of award

The date of the award of the qualification to successful students will be the date of the Board of Examiners' meeting at which their final result is determined.

14. **Course Documents**

A definitive Course Document, incorporating a Programme Specification, learning outcomes and indicative syllabus content will be prescribed by the Course Committee according to the guidance in the SGUL Quality Manual and published to staff and students. The detailed arrangements for the programme and overall programme plan will be published each year in the student handbook. Detailed syllabuses for each module will be published in module handbooks.

15. **Constitution of the Board of Examiners**

15.1 The Board of Examiners for the BSc Degree in Paramedic Practice shall be appointed by Senate for each academic year (starting 1 July) to conduct examinations for these qualifications in accordance with the General Regulations, these Programme Regulations and the Scheme of Assessment for the programme. The Board shall be constituted and conduct its business in accordance with General Regulation 8.

15.2 The membership of the Board shall consist of:

- (a) Chair who shall be Internal Examiners (but not the Course Director)
- (b) Responsible Examiners for each module who shall be Internal Examiners (as defined in General Regulation 8.2.1) and shall normally be the module leaders;
- (d) Course Director as an Internal Examiner if not appointed under (b) above;
- (e) A Visiting Examiner as defined in General Regulation 8.2.1.

15.3 Assessors as defined in General Regulation 8.2.10, may be invited to attend the Board where appropriate but may not vote. The Deputy Academic Registrar (or his/her nominee) shall act as secretary to the Board.

15.4 Nominations for membership of the Board of Examiners shall be agreed each year by the Faculty Quality Committee before the appointments are approved by Senate.

15.5 The Board of Examiners shall have the power to determine all final marks awarded to students, to decide on students' progression within the programme, to decide on the award of degrees, merits and distinctions and to make recommendations concerning changes to the scheme of assessment where necessary. The Board of Examiners shall meet twice a year to fulfil these purposes.