**Foundation Programme References for Final Year students**

As part of their Foundation Programme applications, Final Year students are expected to provide details of an academic referee from their medical school. This might be a professor, lecturer, reader, director of clinical studies or a person holding an honorary contract as advised by the medical school. The referee should have ideally known the student for one year, or a minimum of six months, and should be able to comment on the student’s performance during their time at medical school.  (For personal tutors who have recently taken on new F Year tutees, please note that you won’t be asked to submit a reference until next spring, so will probably have known the student for around 6 months by then).

The reference will take around 5 minutes to complete and will be accessed via a link that will be emailed to referees in around March 2024. As these are automatically generated emails, nominated referees are advised to check their spam/junk mail folders regularly.  NB referees will be asked for their GMC number on the form, but this is not a mandatory requirement.  Non-clinicians/academics can be referees too.

Students must submit their FP applications by midday on 04 October 2023 so I have suggested that if personal tutors have not responded to say they are happy to provide a reference, the student should enter their details anyway, as this part of the application can be amended until February 2024 so an alternative referee can be identified if necessary.