



Educational Incident Form

To Dr Jane Cronin-Davis

From [Student name]

Date [Add date]

An educational incident is an event in education or training that concerned you. Students should use this form to report incidents during their education and training if they experience an episode which causes surprise, discomfort or concern.

If you have any concerns about completing this form, please contact Dr Jane Cronin-Davis, Dean for Support and Welfare.

Send your completed form to Dr Cronin-Davis at jacronin@sgul.ac.uk. Urgent concerns will be dealt with as soon as possible and others within five working days.

What happened (please be as specific as possible, include the site and personnel involved)? ***Please give as much detail as possible. If you feel you need to keep names confidential at this point, please do so but you may be asked for this level of detail depending on how things progress.***

What would you like to happen as a result of completing this form or raising your concerns/experience with the University?