# Public Engagement mentor-mentee agreement

Please read and complete this agreement at your first meeting.

1. We are both voluntarily entering this-PE mentoring partnership.
2. We wish this to be a rewarding experience, spending our time discussing public engagement projects and activities.
3. The expected time commitment for PE mentoring is:

[ ]  One meeting.

[ ]  Two to five meetings over several weeks or months.

[ ]  Longer term commitment to help develop / guide a project.

1. The partnership will end by amicable agreement once we have achieved as much as possible.

As a **mentee** I agree to:

* Attend meeting/s as agreed and to give notice if unable to make an arranged meeting.
* To contribute positively to PE mentoring sessions.
* To respect the confidentiality and boundaries of the professional relationship with my mentor.

As a **mentor** I agree to:

* Attend meeting/s as agreed and to give notice if unable to make an arranged meeting.
* To act as a signpost to extra sources of help and resource.
* To offer advice and support and help my mentee to find solutions for themselves.
* To respect the confidentiality and boundaries of the professional relationship with my mentee.

Additionally, we **both agree** to (complete if applicable):

|  |
| --- |
|  |

If either party feels that a review of the PE mentoring relationship is needed to improve its effectiveness, they should initiate such a review and an agreement of the way forward should be recorded.

**Mentee signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mentor signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date for Review:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_