

Emergency involving Radioactive Material Procedure

**SHEP 40**

**In the event of an emergency involving radioactive material:**

1 **Loss of radioactive materials**:

If any radioactive material (ie. delivery parcel, stock or waste) has been lost or stolen you must contact the the Safety, Health & Environment office on 5166 (or out of hours via security 0909)

You should also take the following action

A. Inform both Metropolitan Police and the Environment Agency.

**Metropolitan Police**

The Counter Terrorism Security Adviser:

Mobile 07774 017733

Landline 020 7230 2703

**Environment Agency – 1**

Telephone the Environment Agency hotline on 0800 080706 and clearly state ‘radioactive’ to ensure getting through to the right department

**Environment Agency - 2**

Dr. Peter Montgomery PPC / RSR Officer

020 302 591 32

National Customer Contact Centre

Hertfordshire and North London Office

PO Box 544

Rotherham

S60 1BY

B. If reasonably practicable, attempt to recover the missing radioactive material.

C. As soon as is practicable, notify the Environment Agency in writing of the circumstances of the occurrence and the means taken to recover the materials.

**2 Spillage or contamination.**

 Carry out the contingency procedures as listed in the Local Rules for dealing with contamination.

 Please contact the SHE Office on 0637 / 5765 / 5166 as soon as possible.

 For dose assessment and environmental monitoring, please contact Dr. Ishmail Badr, Radiation Protection Advisor / Radiation Waste Advisor Principal Physicist, Director of Radiation Protection Centre on 020 8725 5875 on 020 8725 3430.

 Alternatively contact Andrew Poole, Radiation Protection Advisor / Radiation Waste Advisor Senior Physicist, Radiation Protection Centre on 020 8725 5875 on 020 8725 3430