

## Quality Assurance and Enhancement Committee

A meeting of the Quality Assurance and Enhancement Committee will take place on Wednesday 13<sup>th</sup> of June 2018 from 10.00 to 12.00 in JB.1, Basement, Jenner Wing

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### Agenda

1. **Apologies for absence**

Apologies for absence have been received from Dr Rachel Allen, Professor Iain Beith, Professor Deborah Bowman, Professor Judith Cartwright, Denise Cooper, Dr Frances Gibson, Dr Marcus Jackson, Professor Andy Kent, Sam Khavandi, Jennifer Laws, Professor Jane Lindsay, Dr Janette Myers and Professor Jane Saffell.

2. **Minutes of the meeting of 16 May 2018**

To receive and approve the minutes of the meeting held on 16 May 2018.

**Paper QAEC/17-18/6/A**

3. **Matters arising from the minutes of the meeting of 16 May 2018**

To consider matters arising from the minutes of the meeting of 16 May 2018 not covered elsewhere on the agenda.

**Paper QAEC/17-18/6/B**

4. **BSc Clinical Pharmacology**

To receive and consider the initial programme proposal form for the Clinical Pharmacology BSc.

**Paper QAEC/17-18/6/C**

5. **Data Oversight Group - Update**

To receive for discussion the notes of the Data Oversight Group's 2<sup>nd</sup> meeting.

**Paper QAEC/17-18/6/D**

6. **Periodic review schedule 2018-2019**

To agree the periodic review schedule for the academic year 2018-2019.

**Paper QAEC/17-18/6/E**

7. **Review of the Programme Approval procedure**

To discuss the process for the review of the Programme Approval procedure

**Paper QAEC/17-18/6/F**

8. **Internal Quality Audit**

To receive an oral report on the Internal Quality Audit on Feedback.

**9. Programmes under development**

To receive the updated programmes under development tracker for information.

**Paper QAEC/17-18/6/G**

**10. Any other business**

**11. Dates of future meetings**

Tuesday 9 October 2018

Thursday 8 November 2018

Tuesday 11 December 2018 (H5.21)

Wednesday 9 January 2019

Wednesday 13 March 2019

Wednesday 10 April 2019

Tuesday 14 May 2019

All meetings will start at 2pm (unless otherwise stated) and take place in H2.5 (unless otherwise stated).

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