

Quality Assurance and Enhancement Committee

A meeting of the Quality Assurance and Enhancement Committee will take place on Wednesday 16th of May 2018 from 14.00 to 16.00 in H2.5, 2nd floor, Hunter Wing

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Agenda

1. **Apologies for absence**

Apologies for absence have been received from Prof Iain Beith, Denise Cooper, Prof Roberto Di Napoli, Prof Jane Lindsay, Prof Jane Saffell and Dr Judith Ibison. Dr Marcus Jackson will join the meeting from 15.00.

2. **Minutes of the meeting of 11 April 2018**

To receive and approve the minutes of the meeting held on 11 April 2018

Paper QAEC/17-18/5/A

3. **Matters arising from the minutes of the meetings of 11 April 2018**

To consider matters arising from the minutes of the meeting of 11 April 2018 not covered elsewhere on the agenda

Paper QAEC/17-18/5/B

4. **SGUL International MBBS – Programme Closure Action Plan follow up**

To receive the international MBBS programme closure action plan.

Paper QAEC/17-18/5/C

5. **PgCert Healthcare and Biomedical Education**

To receive the report of the periodic review of the PgCert Healthcare and Biomedical Education.

Paper QAEC/17-18/5/D

6. **BSc Clinical Pharmacology**

To receive the initial proposal form for the BSc Clinical Pharmacology

Paper QAEC/17-18/5/E – to follow

7. **Data Improvement Group - Update**

To receive for discussion the initial notes from the Data Improvement Group

Paper QAEC/17-18/5/F

8. **External Examiners and their reports**

To receive for discussion a paper on possible changes to the roles of external examiners and the arrangements for the circulation of reports

Paper QAEC/17-18/5/G

9. Internal Quality Audit - Feedback

To receive for information the notes from the Internal Quality Audit final meeting on Feedback (held on the 10th of April 2018).

Paper QAEC/17-18/5/H

10. Programmes under development

To receive the updated programmes under development tracker for information.

Paper QAEC/17-18/5/I

11. Any other business

12. Dates of future meetings

Tuesday 9 October 2018

Thursday 8 November 2018

Tuesday 11 December 2018 (H5.21)

Wednesday 9 January 2019

Wednesday 13 March 2019

Wednesday 10 April 2019

Tuesday 14 May 2019

All meetings will start at 2pm (unless otherwise stated) and take place in H2.5 (unless otherwise stated).

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