

Quality Assurance & Enhancement Committee

Wednesday 13th March 2019

2.00PM H2.5, HUNTER WING, SECOND FLOOR

Agenda

1. **Apologies for absence:** None received as of 6th March 2019
2. **Minutes**

To receive and consider: the minutes of the meeting held on 1st February 2019.
Paper QAEC/18-19/5/A
3. **Action points and matters arising not covered elsewhere**

To receive and note: the action points arising from the minutes not covered elsewhere.
Paper QAEC/18-19/5/B
4. **Initial Proposal Healthcare Research Skills & Methods**

To receive and consider: the Initial Proposal Form for Healthcare Research Skills & Methods
Paper QAEC/18-19/5/C
5. **Monitoring Committee Reports (schedule of business)**

To receive and consider: FQC annual monitoring report
Paper QAEC/18-19/5/D
To receive and consider: TPCC annual monitoring report
Paper QAEC/18-19/5/E
To receive and consider: UMBEC annual monitoring report
Paper QAEC/18-19/5/F
To receive and consider: Annual reports – research degrees
Paper QAEC/18-19/5/G
6. **Review of Admissions Processes**

To receive and consider: a report on systems, student experience and staff experience
Paper QAEC/18-19/5/H
7. **Student Records**

To receive and consider: an update on Student Record progress, including on Guidance and Standards
Paper QAEC/18-19/5/I
8. **Degree classification**

To receive and consider: a summary paper on the results of an internal review of possible causes for degree inflation at St George's
Paper QAEC/18-19/5/J
9. **Revised Programme Proposal Form**

To receive and consider: a revised Programme Proposal Form that combines previous templates into a single form to be cumulatively completed through validation process stages
Paper QAEC/18-19/5/K
10. **Programmes under development – monitor (schedule of business)**

To receive and note: an update on Programmes currently under development
Paper QAEC/18-19/5/L
11. **Feedback Policy**

To receive and note: notes from the meeting to consider the next steps to developing a revised Feedback Policy, following the IQA
Paper QAEC/18-19/5/M

12. MBBS Teach Out Plan

To receive and note: an update on the MBBS teach out plan

Paper QAEC/18-19/5/N

13. Data Information Group Terms of Reference

To receive and note: the Terms of Reference of the Data Information Group (DIG)

Paper QAEC/18-19/5/O

14. Any other Business

15. Dates of Meetings in 2018-19

Wednesday 10 April 2019

Tuesday 14 May 2019

All meetings will start at 2pm (unless otherwise stated) and take place in H2.5 (unless otherwise stated).

GD/06 March 2019