

Quality Assurance & Enhancement Committee

Wednesday 15th January 2020



2.00PM HARRY AXTON ROOM, HUNTER WING, GROUND FLOOR

Agenda

1. **Apologies for absence:** Prof Roberto Di Napoli, Dr Marcus Jackson, Syed Islam, Dr Saranne Weller, Dr Mark Bodman-Smith, Prof Jane Saffell
2. **Minutes**
To receive and consider: the minutes of the meeting held on 10th December 2019.
Paper QAEC/19-20/4/A
3. **Action points and matters arising not covered elsewhere**
To receive and consider: the action points arising from the minutes not covered elsewhere.
Paper QAEC/19-20/4/B
4. **Annual Report on External Examiner session 2018-19**
To receive and consider: the annual report on external examiner session 2018-19
Paper QAEC/19-20/4/C
5. **Validation and review processes: evaluation**
To receive and consider: a report on validation and review activity in academic year 2018-19
Paper QAEC/19-20/4/D
6. **Quality Manual 2019/20**
To receive and consider: revised section of the quality manual on modifications
Paper QAEC/19-20/4/E

To receive and consider: a paper on the timelines for the implementation of changes arising from revalidation and periodic review events.
Paper QAEC/19-20/4/F
7. **UK Quality Code for Higher Education – advice and guidance**
To receive and consider: mapping of SGUL practice against the UK Quality Code advice and guidance on course design and development
Paper QAEC/19-20/3/G
8. **Committee effectiveness review**
To receive and consider: the results of the survey sent to QAEC members
Paper QAEC/19-20/3/H
9. **Any other Business**
10. **Dates of Meetings in 2019-20**

12 February 2020
10 March 2020
21 April 2020
20 May 2020
23 June 2020

All meetings will start at 2pm and will be held in H2.5.

GD/Jan 2019