

## Quality Assurance and Enhancement Committee

A meeting of the Quality Assurance and Enhancement Committee will take place on Thursday 18th January 2017 at 2pm in JB: 11+12, Basement, Jenner Wing

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### Agenda

**1. Apologies for absence**

Apologies for absence have been received from Professor Deborah Bowman and Professor Roberto Di Napoli.

**2. Minutes of the meeting of 9<sup>th</sup> November 2017**

To receive and approve the minutes of the meeting held on 9<sup>th</sup> November 2017

**Paper QAEC/17-18/3/A**

**3. Matters arising from the minutes of the meeting of 10<sup>th</sup> November 2016**

To consider matters arising from the minutes of the meeting of 9<sup>th</sup> November 2017 not covered elsewhere on the agenda

**4. Annual Provider Review – report to Council**

To receive for information and note the report to Council and accompanying action plan relating to the continuous improvement of the student academic experience and student outcomes.

**Paper QAEC/17-18/3/B**

**5. Programme Approval Procedure**

To consider proposed changes to the programme approval procedure.

**Paper QAEC/17-18/3/C**

**6. Lecture Capture Policy**

To receive for approval the **Lecture Capture Policy**

**Paper QAEC/17-18/3/D**

**7. SGUL International MBBS – Programme Closure Action Plan**

To receive for discussion the international MBBS programme closure action plan.

**Paper QAEC/17-18/3/E**

**8. Student Conduct and Compliance**

To receive for discussion the Annual Report from the Student Conduct and Compliance team (session 2016 – 2017).

**Paper QAEC/17-18/3/F**

**9. External Examining**

To receive for discussion the annual report on External Examiners (session 2016-17).

**Paper QAEC/17-18/3/G**

**10. Teaching Excellence Framework**

To receive an oral report on the Teaching Excellence Framework (subject and teaching intensity pilots).

**11. Periodic review schedule**

To consider possible changes to the periodic review schedule (PgDip Diabetes and PgCertHE Healthcare and Biomedical Education).

**12. Dates of future meetings**

Thursday 9 March 2017

Thursday 18 May 2017

All meetings will start at 2pm (unless otherwise stated) and take place in H2.5 (unless otherwise stated).