

Quality Assurance & Enhancement Committee



Wednesday 13th November 2019

2.00PM H2.5, HUNTER WING, SECOND FLOOR

Agenda

1. **Apologies for absence:** Prof Jane Saffell, Prof Deborah Bowman, Verity Allison, Prof Roberto Di Napoli, Dr Saranne Weller, Dr Godfrina McKoy, Dr Ahmed Younis
2. **Minutes**
To receive and consider: the minutes of the meeting held on 14th May 2019.
Paper QAEC/19-20/2/A
3. **Action points and matters arising not covered elsewhere**
To receive and consider: the action points arising from the minutes not covered elsewhere.
Paper QAEC/19-20/2/B
4. **Internal Quality Audit Report (assessment)**
To receive and note: an oral update on the progress of the IQA Assessment
5. **Degree outcomes**
To receive and consider: Recommendations from the QAEC Task and Finish Group
Paper QAEC/19-20/2/C
To receive and note: 2019 honours degree awards
Paper QAEC/19-20/2/D
6. **Supervision**
To receive and note: outcomes of the meeting held on the 5th November to consider how to develop guidelines and standards for supervision across undergraduate and postgraduate degrees
Paper QAEC/19-20/2/E
7. **Panopto**
To receive and consider: a revised version of the Lecture Capture Policy
Paper QAEC/19-20/2/F
8. **Quality Manual update approvals**
To receive and note: the planned updates for the 2019/20 reissue of the Quality Manual
Paper QAEC/19-20/2/G
To receive and note: the revised validation flowchart, which will be included in the Manual
Paper QAEC/19-20/2/H
9. **Programmes under development**
To receive and note: an update on programmes currently under development
Paper QAEC/19-20/2/I
10. **Any other Business**
11. **Dates of Meetings in 2019-20**

10 December 2019 (Harry Axton Room)	21 April 2020
15 January 2020 (Harry Axton Room)	20 May 2020
12 February 2020	23 June 2020
10 March 2020	

All meetings will start at 2pm and will be held in H2.5 (unless otherwise stated).

Matters for Report

12. ***Validation and Periodic Review Reports**
To receive and note: BSc (Hons)/UG Dip/MSc Healthcare Practice
Paper QAEC/19-20/2/J
To receive and note: PgCert PgDip/MA Healthcare and Biomedical Education
Paper QAEC/19-20/2/K

GD/November 2019