

Quality Assurance and Enhancement Committee

A meeting of the Quality Assurance and Enhancement Committee will take place on Thursday 6th October 2016 at 2pm in Meeting Room H2.5, Hunter Wing, Level 2

Derek Baldwinson, Governance, Legal & Assurance Services: dbaldwin@sgul.ac.uk

Agenda

1. Apologies for absence

Apologies for absence have been received from Denise Cooper, Dr Aileen O'Brien, Dr Iain MacPhee and Professor Judith Cartwright.

2. Minutes of the meeting of 19th May 2016

2.1. To receive and approve the minutes of the meeting held on 19th May 2016

Paper QAEC/16-17/1/A

3. Matters arising from the minutes of the meeting of 19th May 2016

To receive a report on matters arising from the minutes of the meeting of 19th May 2016 and previous meetings

Paper QAEC/16-17/1/B

4. Membership, terms of reference and schedule of business

4.1. To confirm the Committee's terms of reference, membership and schedule of business for 2016-17

Paper QAEC/16-17/1/C

5. Learning, Teaching and Assessment Strategy

5.1. To receive a for discussion the second draft of the Learning, Teaching and Assessment Strategy

Paper QAEC/16-17/1/D

5.2. To note that a working group will be established to carry forward the development of the Learning, Teaching and Assessment Strategy and to have oversight of TEF preparations

6. MBBS Curriculum Review Report

6.1. To receive for discussion a report on the MBBS curriculum review

Paper QAEC/16-17/1/E

7. QAA Report on Plagiarism in Higher Education: Custom essay writing services

7.1. To consider the issues raised by the [QAA report](#).

Paper QAEC/16-17/1/F

8. Internal Quality Audit

8.1. To consider possible topics for an internal quality audit

Paper QAEC/16-17/1/G

9. National Student Survey 2016

9.1. To receive for information the minutes of the NSS Working Group meetings held on 9th August and 13th September 2016.

Paper QAEC/16-17/1/H and I

10. New course developments schedule 2016-17

10.1. To note the schedule of new courses in development.

Paper QAEC/16-17/1/J

11. Issues referred to QAEC by the Student Progress Monitoring Committee

11.1. To note that in June 2016 the then chair of SPMC had referred a number of issues related to quality and management processes on the FdSc and BSc Paramedic Science to the chair of QAEC for investigation. These issues are being followed up with the Faculty and the School.

12. Dates of future meetings

Thursday 10 November 2016

Thursday 19 January 2017

Thursday 9 March 2017

Thursday 18 May 2017

All meetings will start at 2pm (unless otherwise stated) and take place in H2.5 (unless otherwise stated).