PRIVACY NOTICE

1 Who is carrying out his study?

St George's, University of London, NatCen Social Research, Noise Consultants Limited, and the University of Pennsylvania have been asked by the Department for Transport (DfT) to carry out this study. The Department for Transport is a ministerial department; they plan and invest in transport infrastructure to keep the UK on the move.

The **lawful basis** for collecting this data is the performance of a task carried out in the public interest and is necessary for the exercise of DfT's functions as a government department. The Department for Transport is the data controller for the study. St George's, NatCen Social Research, University of London, Noise Consultants Limited, and the University of Pennsylvania are data processors on the study, processing the data collected so that it can be used for research, while ensuring that it will not be possible to identify any participants in the data.

2 What is the study about?

The Aviation Night Noise study is looking at the impact of aircraft noise on sleep in people who live near UK airports. We want to collect information on your heart rate and body movements during the night to evaluate your sleep and to record indoor sounds during a sleep study which would take place in your home over 7 consecutive nights. These sound recordings are needed to identify aircraft noise in your bedroom for individual aircraft flyovers. There will also be survey questions about your household and health. This includes a short a daily questionnaire about sleep quality that would take around 5 minutes to complete and a one-off questionnaire about your health and household that would take around 15 minutes to complete.

3 Do I have to take part?

You are being invited to take part in this research study because you expressed an interest in participating in this study and provided your name and contact details, in a local environment survey, conducted by our study partners NatCen.

Taking part is voluntary. The success of the study depends on the goodwill of those asked to take part. The more people who do take part, the more useful the results will be.

You are free to withdraw from the study at any time without giving a reason. Once the study results have been published, we would not be able to change the results by removing individual information. However, you can request that your personal data is deleted at any time by contacting St George's, University of London or the Department for Transport using the details below.

4 What data is being collected?

Personal data (such as age, gender etc.) and special category personal data, including data on ethnicity and health including heart rate and body movement, will be collected during this research. However, all responses will be anonymised for analysis, so you will not be identifiable.

Your name and contact details, will be stored separately from your data from the sleep study, and will be deleted when no longer required.

5 How we will use your information

We take great care to protect the confidentiality of the information people give us. Your identity will only be known to certain members of the research team.

We will handle your data in accordance with the UK General Data Protection Regulation (UK GDPR). The study report will be anonymised - results will not be presented in a form which reveals your identity.

You can request that your personal data is deleted at any time before the anonymised data has been finalised, by using the contact details provided below.

6 How long will you keep my data?

We would like to keep your data permanently, so researchers at the Department for Transport can make use of it for many years to come. This dataset would not include any identifiable information, such as your name or address. We will delete all names and addresses at the end of the study (the study ends in March 2025). You can request that your personal data is deleted at any time by contacting the Department for Transport or St George's, University of London via the contact details below.

7 How will you keep my data safe?

St George's, NatCen and DfT will store your data in line with ISO27001, ISO 20252 and Cyber Essentials Plus certification. Only staff working on the study will have access to your information and their access will be removed when no longer required.

8 Any questions?

For more information about the study, you can visit <u>https://www.sgul.ac.uk/about/our-institutes/population-health/projects/aviation-night-noise-effects-study</u>.

If you have any queries about the study, please contact St George's, University of London at <u>annestudy@squl.ac.uk</u> or phone 07890 588280. You can also contact the Department for Transport via the general enquiries form: https://www.smartsurvey.co.uk/s/contact-department-for-transport.

You can contact the St George's, University of London Data Protection Officer by email at <u>dataprotection@sgul.ac.uk</u> or phone 020 8725 0668 or write to the Data Protection Officer, Information Services, St George's University of London, Cranmer Terrace, LONDON SW17 0RE. To read our data protection policy, visit <u>www.sgul.ac.uk</u> <u>DfT's privacy policy (opens in new window)</u> has more information about your rights in relation to your personal data, how to complain and how to contact the Data Protection Officer. Data Protection Officers are responsible for upholding your rights and making sure we process your information correctly.

If you have a complaint, please get in touch by contacting St George's on <u>dataprotection@sgul.ac.uk</u> or phone 020 8725 0668. You also have the right to lodge a complaint with the Information Commissioner's Office at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF, telephone 0303 123 1113, <u>https://ico.org.uk/concerns</u>.