

Council

There will be meeting of the Council of St George's, University of London at 5.00 pm on Tuesday 5 October 2010 in Boardrooms 1 & 2, Level 2, Hunter Wing. Followed by a reception.

Matters for report will not be considered unless agreed with the Chair of Council in advance of the meeting.

1. Apologies for absence

2. Remarks from the Chair

3. Minutes

To receive and approve:

(i) Minutes of the Meeting held on 6 July 2010.

Paper Council/1/A

(ii) Notes of the Away Day held on 18 June 2010.

Paper Council/1/B

(iii) Notes of the Away Day held on 23 September 2010

Paper Council/1/C

4. Matters arising from the Minutes

5. Report from the Principal

To receive: An oral report from the Principal.

6. Council Membership

To report: The outcome of the election for a staff representative in accordance with Statute 3: Membership of Council:

Elected Members

One person being a member of the support staff, elected by and from the Administrative, Library and Computing Staff, Technical Staff, Secretarial and Clerical Staff and Manual Staff.

That Mr Kenton Lewis, Head of Student Recruitment and Widening Participation, has been elected.

7. Appointment of Vice-Chair

To consider and approve: In accordance with the Procedure for the Appointment of Vice-Chair and on the recommendation of the Nominations Committee, the appointment of Mr Graham Turner as Vice-Chair of Council.

Paper Council/1/D

8. Membership of Other Committees

To consider and approve: The nomination of Ms Isabel Nisbet to become a member of the Audit Committee, and to be appointed as Chair of the Audit Committee.

9. Terms of Reference of Committees of Council

To consider and approve: The Terms of Reference:

- (i) Audit Committee
- (ii) Nominations and Honorary Awards Committee
- (iii) Remuneration Committee

Paper Council/1/E

10. Conferment of Honorary Titles

To consider and approve: In accordance with the policies and procedures for the awards of honorary titles, Council is asked to approve the following honorary appointment:

Major General Alan Hawley, with effect from 4 May 2010 until 3 May 2012 in the Division of Clinical Sciences

11. Conferment of the Title of Emeritus Professor

To report: The award of the title Emeritus Professor to:

Professor Hubert Lacey

12. Academic Promotions

To report: The following conferment of titles:

Name	Division	Title	With effect from
Mr Phillip Addis	Biomedical Sciences	Senior Lecturer in Anatomy	1 March 2010
Dr (Rachel) Claire Aland	Biomedical Sciences	Senior Lecturer in Anatomy	1 March 2010
Dr Abdeladim Moumen	Biomedical Sciences	Senior Lecturer in Biomedical Sciences	1 March 2010
Mr Barry Powell	Clinical Sciences	Professor of Plastic & Reconstructive Surgery (Honorary)	1 August 2010
Dr Rajko Reljic	Clinical Sciences	Senior Lecturer in Molecular Immunology	1 March 2010
Dr Andrew Rhodes	Clinical Sciences	Reader in Critical Care (Honorary)	1 October 2010
Dr Jonathan Round	Clinical Sciences	Reader in Clinical Education	1 September 2010

13. Standing Orders of Council

To consider and approve: The Standing Orders of Council.

Paper Council/1/F

14. Council Away Day and Supper

To report: That a Council Away Day will be held on 26 May 2011 at Dorich House, Kingston Hill, commencing at 12.30 pm, and followed by Supper.

Health and Safety

15. Health and Safety Issues

To receive: A report on health and safety issues following the meeting of the Safety Management Committee held on 27 September 2010.

Paper Council/1/G

Strategic Issues

16. Strategic Plan

- (i) To consider and approve: Subject to any minor amendments made by the Strategy, Planning and Resources Committee, the Strategic Plan for 2010-2015 for submission to HEFCE.

Paper Council/1/H

- (ii) To receive: A paper detailing the priorities within the Strategic Plan, and details of the milestones for 2010-11.

Paper Council/1/I

17. Salary Savings Scheme and Voluntary Severance/Early Retirement Scheme

To consider and approve: The proposals for the Salary Savings Scheme and Voluntary Severance/Early Retirement Scheme.

To note: That the proposals are subject to consultation with the Trades Unions and to consideration by the Strategy, Planning and Resources Committee (SPARC), at its meeting on 13 October 2010.

Paper Council/1/J

18. International Strategy

A presentation by INTO.

Presentation

19. St George's Healthcare NHS Trust – Shared Services

To receive: An oral report from Professor Sean Hilton, Deputy Principal.

20. Information Services

To receive: A report on the implementation of the Information Services Projects.

Paper Council/1/K

21. Financial Memorandum

To receive: A summary of the changes to the Model Financial Memorandum between HEFCE and Institutions, and a summary of responsibilities of the members of governing bodies.

Paper Council/1/L

22. SWan (Southwest London Academic Network)

To receive: An oral report from Professor Sean Hilton, Deputy Principal.

Statutory Duties

Students' Union Issues

23. Students' Union Report

To receive: An oral report from the President of the Students' Union.

Audit Issues

24. Annual Accountability Return

To receive: The timetable for the Annual Accountability Return (previously the Single Conversation).

Paper Council/1/M

Risk Management

25. Risk Management

To receive:

- (a) The Summary Risk Register
- (b) The Key Risk Indicator Table

Paper Council/1/N

Finance

26. Finance Committee

To receive: An oral report from the Director of Finance.

Human Resources Issues

27. Human Resources Committee

To receive: A report from the Chair of the Human Resources Committee.

Paper Council/1/O

Estates Issues

28. Estates Committee

To receive: A report from the Chair of the Estates Committee.

Paper Council/1/P

HEFCE and other External Matters

29. HEFCE Letters and Consultations and other External Consultations for Information

To receive: A report on HEFCE letters and consultations and other external consultations, with responses to date.

Paper Council/1/Q

Matters for Report

30. Minutes of Meetings

Committee	Date of Meeting	Available from:
Audit Committee	15 June 2010	By email from s.trubshaw@sgul.ac.uk
Risk Management Committee	15 September 2010	By email from s.durkin@sgul.ac.uk
Finance Committee	30 September 2010	Available at the next meeting
SPARC	SPARC – 14 July 2010 SPARC/Senate - 14 July 2009	By email from s.trubshaw@sgul.ac.uk
Senate	14 June 2010	By email from d.baldwinson@sgul.ac.uk
Human Resources Committee	15 July 2010	By email from m.luckiram@sgul.ac.uk

31. Actions by the Chair

32. Dates of Meetings

All meetings commence at 5.00 pm in Boardrooms 1 & 2

Tuesday 23 November 2010

Tuesday 14 December 2010

Tuesday 15 March 2011

Thursday 26 May 2011 – Council Away Day (Dorich House)

Tuesday 5 July 2011

Tuesday 4 October 2011

Tuesday 22 November 2011

Tuesday 13 December 2011

ST/21 September 2010