

Council

There will be meeting of the Council of St George's, University of London at 5.00 pm on Tuesday 15 March 2011 in Boardrooms 1 & 2, Level 2, Hunter Wing.

Followed by a reception.

Items which are starred will not be discussed unless agreed with the Chair of Council in advance of the meeting.

1. **Apologies for absence**
2. **Remarks from the Chair**
3. **Minutes**

To receive and approve:

- (i) Minutes of the Meeting held on 14 December 2010. **Paper Council/4/A**
- (ii) Minutes of the Extraordinary Meeting held on 25 January 2011. **Paper Council/4/B**
- (iii) Minutes of the Council Sub-Group Meeting held on 10 February 2011. **Paper Council/4/C**

4. **Matters arising from the Minutes**
- *5. **Nominations and Honorary Awards Committee**

- (i) Nominations for Honorary Awards

To report: That the nominees for Honorary Awards, approved by Council on 25 January 2011, as set out below, have all accepted their awards and will be attending the Presentation Ceremony on 11 July 2011 at the Barbican.

Sir Graeme Davies	Honorary Fellowship
Professor Hamid Ghodse	Honorary Fellowship
Dr Julian Tudor-Hart	Honorary Degree

An Honorary Fellowship will also be awarded to Mr Ivor Berresford, the architect who designed St George's Hospital and Medical School buildings. Mr Berresford was unable to accept his Honorary Fellowship in 2010, and instead he will be attending the Presentation Ceremony on 11 July 2011.

- (ii) Vacancies on Council

To report: That there was currently a vacancy on Council, and both Ms Isabel Nisbet and Mr James Cochrane would be stepping down from Council in July 2011. Professor Peter Scott has retired on 31 December 2010.

The following was agreed:

- (a) That three vacancies would be advertised externally.
- (b) That Professor Julius Weinberg, Vice-Chancellor (elect) of Kingston University would be invited to be a member of SGUL Council.

(iii) Membership of Committees

To report:

- (a) Mr Michael Draper had agreed to become Chair of the Audit Committee with effect from 1 August 2011.
- (b) Mr Mike Stevens had agreed to become Treasurer and Chair of the Finance Committee with effect from 1 August 2011.
- (c) Mr Anthony Bicknell had agreed to become a member of the Estates Committee with immediate effect.
- (d) That all other vacancies would be filled from the new appointments to Council (5 (ii): Vacancies on Council).

(iv) Council Student Ambassador

To report: That Mrs Susan Thomas had agreed to become the Council Student Ambassador.

Paper Council/4/D

(v) Effectiveness Review

To report: That an Effectiveness Review of Council will be undertaken at the end of the session 2010-2011. A short questionnaire would be used.

(vi) Personal Review/Appraisal of Independent Members of Council

To report: That The Chair of Council will conduct a Personal Review with all independent members of Council before the end of the 2010-2011 session. Reviews will then be conducted every two years.

For new members reviews would be carried out in the first and third year of the appointment and every two years subsequently.

Health and Safety

6. Health and Safety Issues

To receive: A report from the Safety Management Committee, and any issues that have arisen since the meeting of Council held on 15 December 2010.

Paper Council/4/E

Principal's Report

7. Report from the Principal

To receive: An oral report from the Principal.

Contextual Issues and INTO Proposals

8. HEFCE Letter and Commentary

To receive: A letter from HEFCE on future funding and a commentary on the implications for SGUL.

Paper Council/4/F

9. Office for Fair Access

To note: The press release from the Office for Fair Access (OFFA) regarding Access Agreements (issued 7 March 2011). The guidance can be found at <http://www.offa.org.uk/publications/>.

Paper Council/4/G

10. Finance

To note:

- (i) Financial matters relating to INTO will be circulated with the INTO papers below.
- (ii) The Five Year Forecasts will be discussed at the Extraordinary Meeting of the Finance Committee to be held on 8 April 2011 (TBC).

11. Voluntary Severance/Early Retirement Scheme and Salary Savings Scheme

To note: A report from the Director of Human Resources.

Paper Council/4/H

12. INTO

To receive: Papers relating to INTO.

Paper Council/4/I
[CIRCULATED SEPERATELY]

13. Delegation of Authority

To consider and approve: A paper requesting the delegation of authority to an Extraordinary Meeting of the Finance Committee to be held on 8 April 2011 (TBC).

Paper Council/4/J

Strategic Issues

14. Strategic Plan Implementation

To note: A report from the Director of Planning.

Paper Council/4/K

15. Key Performance Indicators

(i) To receive: A report from the Director of Planning and the Strategic Information and Analysis Manager.

(ii) To approve: The Key Performance Indicators for report to Council.

Presentation/Paper Council/4/L

Partnerships

16. SWan (Southwest London Academic Network)

To receive: A report from the Chair of the Management Board, Dr David Mackintosh.

Paper Council/4/M

Students' Union Issues

17. Students' Union Report

To receive: An oral report from the Students' Union.

Audit Issues

18. Audit Committee

To note: A report from the Chair of the Audit Committee.

Paper Council/4/N

To approve: The Value for Money Policy and the Value for Money Plan.

Paper Council/4/O

Risk Management

*19. Risk Management

To note:

- (i) The Summary Risk Register
- (ii) The Key Risk Indicator Table
- (iii) The New Strategic Risk Register
- (iv) The Old Strategic Risk Register

Paper Council/4/P

Estates

*20. Estates Committee

To note: A report from the Chair of the Estates Committee.

Paper Council/4/Q

Human Resources

*21. Human Resources Committee

To note: A report from the Chair of the Human Resources Committee.

Paper Council/4/R

Education

*22. QAA Institutional Audit

To note: The Institutional briefing paper.

Paper Council/4/S

*23. Senate Report

To note: A report from Senate on quality issues.

Paper Council/4/T

Equality and Diversity

*24. Equality and Diversity

To note: A report from the Equality and Diversity Committee.

Paper Council/4/U

HEFCE and other External Matters

*25. HEFCE Letters and Consultations and other External Consultations for Information

To note: A report on HEFCE letters and consultations and other external consultations, with responses to date.

Paper Council/4/V

Matters for Report

*26. Minutes of Meetings

Committee	Date of Meeting	Available from:
Audit Committee	8 March 2011	By email from s.trubshaw@sgul.ac.uk
Risk Management Committee	24 February 2011	By email from s.durkin@sgul.ac.uk
Finance Committee	7 March 2011	CONFIDENTIAL Available from d.baldwinson@sgul.ac.uk
SPARC	15 December 2011 19 January 2011 23 February 2011	By email from s.trubshaw@sgul.ac.uk
Senate	28 February 2011	By email from d.baldwinson@sgul.ac.uk
Human Resources Committee	1 March 2011	By email from m.luckiram@sgul.ac.uk

*27. Actions by the Chair

To report:

- (i) The Chair of Council upheld three appeals for a discretionary third and final attempt at an examination under the Programme Regulations and remitted these to a Hearing Committee. The Chair of Council rejected seven appeals.
- (ii) The Chair of Council turned down an appeal under the *Procedure for representations from assessment candidates concerning provisional assessment results or decisions of Boards of Examiners*, for the reinstatement of a Progression Point Resit attempt.

*28. Dates of Meetings 2010-2011

All meetings commence at 5.00 pm in Boardrooms 1 & 2

Thursday 31 May 2011 – Away Day, Dorich House, Kingston Hill
Tuesday 5 July 2011

ST/23 February 2011