

Council

There will be meeting of the Council of St George's, University of London on Tuesday 5 July 2016 in Boardrooms 1 & 2, Level 2, Hunter Wing. Followed by a reception.

Assemble for Council Photograph – 2.50 – 3.00 pm

Tour of recent refurbishment works 3.00 – 3.30 pm

1. **Apologies for absence**
2. **Remarks from the Chair**
3. **Minutes**

To receive and approve: Minutes of the meeting held on 15 March 2016.

4. **Matters arising from the Minutes not covered on the Agenda** **Paper Council/4/A**

- (i) Minute 52: Equality and Diversity Report – Athena Swan

To report: That the submission for the Athena Swan Silver Award has not been successful.

- (ii) Minute 56: Counter Terrorism and Security Act – Prevent Duty

To report: That HEFCE had written: 'After careful consideration of the submission, I am pleased to inform you that we have concluded that the policies, procedures and arrangements submitted demonstration that you have had regard to the statutory Prevent guidance in your response to the Prevent duty.'

5. **Principal's Report**

To receive: A report from the Principal.

Paper Council/4/B

6. **Students' Union Report**

To receive: A report from the Students' Union.

Paper Council/4/C (To Follow)

7. **Health and Safety Issues**

To receive:

- (i) A report from the Safety Management Committee, and any issues that have arisen since the meeting of Council held on 15 March 2016.

Paper Council/4/D

- (ii) The Annual Report from the Safety Management Committee.

Paper Council/4/E

Governance and Compliance

8. **Nominations and Honorary Awards Committee**

To approve: The following recommendations from the Nominations and Honorary Awards Committee:

- (i) The nomination of the following candidates for membership of Council:

Mr David Carter
Mrs Rima Makarem
Dr Sally Worth

Paper Council/4/F

- (II) The nomination of Professor Mike Spyer, as Chair of Council, for 2016-2019.
(iii) The nomination of Michael Draper, as Deputy Chair of Council for 2016 -2019.
(iv) The nomination of Anthony Bicknell, as Treasurer and Chair of the Finance Committee for 2016 to 2019.

9. Annual Accountability Return

To receive and consider: The Assurance Framework for the Annual Accountability Return.

Paper Council/4/G

10. Senate Report to Council (HE Code of Governance: Academic Governance - 4.1)

To receive and consider: A revised Senate Report to Council, which has been amended in the light of comments received from Council at its meeting on 15 March 2016.

Paper Council/4/H

Finance and Strategic Planning

11. Financial Matters

To receive:

- (i) A report on the future operation of Finance Committee.
(ii) The [unconfirmed] minutes of the Finance Committee.
(iii) A report on compliance with FRS 102.
(iv) The Financial Report to 31 May 2016.

Paper Council/4/I

Paper Council/4/J

Paper Council/4/K

Paper Council/4/L

To consider and approve:

- (v) The recommendations for the 2016-2017 budget.
(vi) The financial forecasts for submission to HEFCE.

Paper Council/4/M

Paper Council/4/N (To Follow)

12. Strategic Plan Monitoring (Key Performance Indicators)

To receive and consider: The Key Performance Indicators.

Paper Council/4/O

Partnerships and Collaborations

13. St George's Joint Implementation Board

To receive:

- (i) An oral report of the Joint Implementation Board Meeting held on 27 June 2016.
(ii) The minutes of the Joint Implementation Board Meeting held on 19 April 2016.

Paper Council/4/P

14. International Report

To receive: A report on International Matters

Paper Council/4/Q (To Follow)

Audit, Risk Management, Human Resources and Estates

15. Audit Committee Report

To receive:

- (i) A report from the Chair of the Audit Committee.
- (ii) The risk management report submitted to Audit Committee.

Paper Council/4/R

Paper Council/4/S

16. Human Resources

To receive: A report from the Interim Director of Human Resources.

Paper Council/4/T

Matters for Approval

18. Award of Title

To approve: The award of the title of Emeritus Professor of Biomedical Sciences in the Institute of Medical and Biomedical Education to Professor Nigel Brown who will be retiring on 30 September 2016.

Matters for Report

*19. Student Cases

To report:

Procedure for Consideration of Fitness to Study or Practise 2014-15

A Hearing Committee constituted at the secondary (formal) stage of the Fitness to Study or Practise procedure met on the 5th May 2016 to consider concerns about the fitness to practise of a student on P year of the MBBS4 programme. The Hearing Committee concluded that the student should receive a formal written admonishment regarding her conduct. She was also given a formal written warning as to her future conduct. The Hearing Committee's decision was subject to a series of conditions.

The matter will remain on the student's file and SGUL reserved the right to make relevant bodies aware of outcome of the Hearing Committee.

The student has the right of appeal against the Committee's decision.

This reported to Council in accordance with section 3.2.1 and 3.4.2 of the above procedure.

Student Complaints Procedure 2014-15

A Complaints Appeal Committee was held on 11th May 2016 to consider a complaint against SGUL made by an international MBBS student. The Complaints Appeal Committee did not uphold the student's complaint. The Complaints Appeal Committee's decision concluded the internal SGUL procedures in relation to the complaint.

Other Matters

*20. Minutes of Meetings

Committee	Date of Meeting	Available from:
Audit Committee	7 June 2016	strubsha@sgul.ac.uk
Risk Management & Efficiency Committee	18 May 2016	sdurkin@sgul.ac.uk
Finance Committee	8 June 2016	Paper J (above)
SPARC	25 May 2016 29 June 2016	strubsha@sgul.ac.uk
Senate	14 June 2016	dbaldwin@sgul.ac.uk
Human Resources Committee	TBA	tba

HEFCE and other External Matters

*21. HEFCE Letters and Consultations and other External Requests for Information

To receive: A report on HEFCE letters and consultations and other external requests, with responses to date.

Paper Council/4/U

22. Any other business

*23. Dates of meetings to December 2018

Tuesday 18 October 2016
Tuesday 22 November 2016
Tuesday 13 December 2016
Tuesday 14 March 2017
Friday 21 April 2017, Away Day
Tuesday 4 July 2017
Tuesday 17 October 2017
Tuesday 21 November 2017
Tuesday 12 December 2017
Tuesday 13 March 2018
Friday 20 April 2018, Away Day
Tuesday 3 July 2018
Tuesday 16 October 2018
Tuesday 20 November 2018
Tuesday 11 December 2018

ST/3 June 2016