

Council

There will be meeting of the Council of St George's, University of London at 3.00 pm on Tuesday 3 July 2018 in Boardroom H2.5, Level 2, Hunter Wing. Followed by refreshments.

1. Apologies for absence

Apologies for absence have been received from Mr Anthony Bicknell, Mr Josh Joshi, Ms Sarita Godber, Mr Damian Reid and Dr Sally Worth

2. Declarations of interest

3. Remarks from the Chair

4. Remuneration Committee Report

To receive and consider: A report from the Remuneration Committee following its meeting on 12 June 2018.

Paper Council/5/A

5. Minutes

To receive and approve:

(i) Minutes of the Meeting held on 13 March 2018.

Paper Council/5/B

(ii) Minutes of the Extraordinary Meeting held on 20 April 2018.

Paper Council/5/C

6. Matters arising from the Minutes not on the agenda

(i) Minute 65 (ii): Additional student numbers in medicine

To receive: An oral report from the Deputy Principal (Education).

(ii) Minute 66 (ii): Students' Union Constitution

To report: That the last review of the Students' Union constitution by Council had taken place in July 2011.

(iii) Minute 69: Teaching Excellence Framework

To receive: An oral report on the Teaching Excellence Framework and the outcome of the subject level pilots.

(iv) Minute 84: Office for Students Registration

To receive: An oral report on the application for registration with the Office for Students.

7. Report from the Principal

To receive: A report from the Principal.

Paper Council/5/D

8. Report from the Students' Union

To receive: A report from the Students' Union President.

Paper Council/5/E

Strategic and Governance Issues

9. **Effectiveness Review of Council**
To receive: A paper on the Effectiveness Review of Council.
Paper Council/5/F
10. **Prevent Duty Annual Reporting**
To receive and consider: A response to the HEFCE Letter: Prevent duty annual reporting: (Monitoring outcome).
Paper Council/5/G
11. **Office for Students Assurance Review**
To receive: A report following the OfS Assurance Review on 18 April 2018.
To report: Under HEFCE an Assurance Review was conducted every five years. In future an Assurance Review will be dependent on the risk profile of the Higher Education Provider.
Paper Council/5/H
12. **Constitutional Review and University Title**
To receive: A report on the progress of the University of London Bill and other aspects of the application for University Title.
Paper Council/5/I
13. **League Tables**
To receive and consider: A report on League Tables.
Paper Council/5/J
14. **Committee Review**
To receive: A report on the Committee Review.
Paper Council/5/K
15. **Higher Education Code of Practice**
To report: That an updated Action Plan on compliance with the Higher Education (HE) Code of Practice will be presented to the Council meeting on 16 October 2018. This will incorporate the change to the HE Code as a result of the publication of 'The Higher Education Senior Staff Remuneration Code' issued by the Committee of University Chairs (CUC). In addition, following completion of the Committee Review, the Scheme of Delegation will be completed, which will be included in the update to the action plan.

Reports

16. **Estates Report**
To receive and consider: A report from the Director of Estates and Facilities.
Paper Council/5/L
17. **Finance Reports**
To receive and consider:
- (i) Financial Report – May 2018
Paper Council/5/M
 - (ii) Annual Forecast Return (Annual Accountability Return)
Paper Council/5/N
 - (iii) Budget for 2018-2019
Paper Council/5/O
- To report: That following the meeting of Finance Committee on 27 June 2018, any changes or updates to Papers N and O will be reported at the meeting of Council.

18. Human Resources

To receive and consider: A report on Human Resources matters.

Paper Council/5/P

19. Audit Committee

To receive and consider: A report from Audit Committee following its meeting on 12 June 2018.

Paper Council/5/Q

20. Risk Management

To receive: The revised approach to Risk Management for 2018-2019.

Paper Council/5/R

21. Health and Safety

To receive and consider: A report from the Safety Management Committee meeting , including any issues that have arisen since the meeting of Council held on 13 March 2018.

Paper Council/5/S

22. Senate

To receive and consider: A report from Senate following its meeting on 5 June 2018.

Paper Council/5/T

Policies and Procedures

23. Conflicts of Interest Policy

To approve: A revised Conflicts of Interest Policy.

Paper Council/5/U

Matters for Report

24. Student Cases

To report:

- (i) One student appeal has been referred to the Deputy Chair (acting on behalf of the Chair) since the last meeting of Council on 13 March 2018. The Deputy Chair of Council has upheld the decision of the Fitness to Practice Panel.
- (ii) That under the *Fitness to Study or Practise Procedure* a student has been referred to a Fitness to Practise Panel to be held on 28 June 2018.
- (iii) That a student on the BSc Biomedical Science Programme was considered under the Student Disciplinary Procedure on the basis of sexual misconduct. The student received a formal written admonishment for breaching SGUL regulations on misconduct and a formal written warning about his future conduct.

For Information:

- (a) UUK Guidance for Higher Education Institutions: How to handle alleged student misconduct which may also constitute a criminal offence.
Paper Council/5/V
- (b) UUK Briefing Note: Guidance for Allegations of Student Misconduct (Implementation of the UUK/Pinsent Masons Guidance on how to handle alleged student misconduct which may also constitute a criminal offence.)
Paper Council/5/W

- (c) There is also a follow up document entitled Changing the Culture: One Year on. An assessment of strategies to tackle sexual misconduct, hate crime and harassment affecting university students, which can be found at: <https://www.universitiesuk.ac.uk/policy-and-analysis/Pages/inclusion-equality-diversity.aspx> or available on request from the Clerk to Council.

***25. Chairs Action**

To report: That the Chair has taken action to approve the award of the Facilities Management Contract to Emcor.

***26. HEFCE Letters and Consultations and other External Consultations for Information**

To receive: A report on HEFCE letters and consultations and other external consultations, with responses to date.

Paper Council/5/X

***27. Minutes of Meetings**

Committee	Date of Meeting	
Audit Committee	12 June 2018	s.trubshaw@sgul.ac.uk
Risk Management & Efficiency Committee	17 May 2018	s.durkin@sgul.ac.uk
Finance Committee	27 June 2018	Finance Director
SPARC	13 June 2018	s.trubshaw@sgul.ac.uk
Senate	5 June 2018	s.trubshaw@sgul.ac.uk

28. Any other business

***29. Dates of meetings 2018-2020**

All meetings take place in H2.5 and H2.6, Level 2 Hunter Wing at 3.00 pm

Tuesday 16 October 2018
 Tuesday 20 November 2018 (Venue to be confirmed)
 Tuesday 5 February 2019
 Tuesday 12 March 2019
 Friday 3 May 2018 Away Day
 Tuesday 2 July 2019
 Tuesday 15 October 2019
 Tuesday 19 November 2019

ST/6 June 2018