

Council

There will be meeting of the Council of St George's, University of London at 5.00 pm on Tuesday 3 July 2012 in Boardrooms 1 & 2, Level 2, Hunter Wing. Followed by a reception.

Items which are starred will not be discussed unless agreed with the Chair of Council in advance of the meeting.

1. Apologies for absence

Health and Safety

2. Health and Safety Issues

To receive: A report from the Safety Management Committee, and any issues that have arisen since the meeting of Council held on 13 March 2012.

Paper Council/5/A

3. Seminar – Competition Law

4. Remarks from the Chair

5. Minutes

(i) To receive and approve: Minutes of the meeting held on 13 March 2012.

Paper Council/5/B

(ii) To receive: The notes of the Away Day held on 27 April 2012.

Paper Council/5/C

6. Matters arising from the Minutes

(i) Minute 64 (i) & (iii): Gift Acceptance Policy

To note: That a draft Gift Acceptance Policy has been considered by the Audit Committee at its meeting on 28 February 2012 and 12 June 2012. A further draft will be considered in September 2012, and will be presented to Council at its meeting on 23 October 2012. The Terms of Reference of the Audit Committee will be amended accordingly as noted at Minute 64: (iii).

(ii) Minute 72 (ii): The Equalities Code of Practice for the Research Excellence Framework 2014 (REF2014)

To report: That in accordance with the resolution of Council at its meeting on 13 March 2013, the Code of Practice had been reviewed against the Kingston University Equalities Code of Practice. The Code of Practice had been submitted to HEFCE.

(iii) Minute 78: Honorary Awards

To report:

(i) That Professor Paul Andrews had accepted his nomination for the award of an Honorary Fellowship.

(ii) That Sir Joseph Hotung had declined his nomination for the award of an Honorary Fellowship.

- (iii) That Professor Sir Peter Scott had accepted his nomination for the award of an Honorary Degree.
- (iv) That Sir Graeme Davies would be attending to receive the award of an Honorary Fellowship which was made in 2011.
- (v) That nominees for 2013 had not been approached to attend in 2012 because of time constraints, both in terms of issuing the invitation and the length of the Graduation Ceremony.

Principal's Report

7. Report from the Principal

To receive: A report from the Principal.

Paper Council/5/D

Supporting the Strategic Plan

8. Strategic Plan Reporting Framework

To receive and consider: The targets for the Key Performance Indicators.

Paper Council/5/E

Research

9. REF2014 Preparations

To receive: A report on the preparations for REF2014 and developments within the Joint Research and Enterprise Office.

Paper Council/5/F

Human Resources

10. Staff Survey

To consider: A plan detailing actions that will be taken following the Staff Survey conducted in summer 2011.

Paper Council/5/G

11. Human Resources Report

To receive: A report from the Joint Director of Human Resources.

Paper Council/5/H

Governance

12. HEFCE Assurance Review

To report:

- (i) That the HEFCE Assurance Review visit had taken place on 2 May 2012. The Interim report had been received. SGUL received the highest outcome of 'Reliance'. There were no recommendations. There were three suggestions for improvements including an external effectiveness review of Council and its committees. The two other suggestions referred to data returns and their oversight by the Audit Committee. These have been taken forward by the Audit Committee.

Paper Council/5/I

- (ii) That an effectiveness review of Council by an external facilitator was being investigated.

13. Revision of the Scheme and Statutes

To consider: Proposals and plan for revising the Scheme and Statutes.

Paper Council/5/J

Partnerships

14. International Developments

To note:

- (i) A report on progress.

Paper Council/5/K

- (ii) Minutes of the International Committee, the INTO/St George's Joint Venture Board, and the University of Nicosia Steering Committee were reported to SPARC on 30 May 2012, and are available to Council Members on request.

15. Memorandum of Understanding with SGHT

To consider and approve: The Memorandum of Understanding with St George's Healthcare NHS Trust.

Paper Council/5/L

STATUTORY DUTIES

Students' Union Issues

16. Students' Union Report

To receive: An oral report from the President of the Student's Union.

Finance

17. Finance Issues

- (i) To note: The Five Year Forecasts submitted to HEFCE on 20 June 2012.

Paper Council/5/M

- (ii) To note: The Finance Committee Report.

Paper Council/5/N

18. Cost Savings Programme

To note: A report on the Cost Savings Programme.

Paper Council/5/O

19. Access Agreement

To note: The Access Agreement submitted to HEFCE on 31 May 2012.

Paper Council/5/P

Audit

20. Audit Committee

To note: A report from the Chair of the Audit Committee.

Paper Council/5/Q

To approve: The amended Terms of Reference for the Audit Committee, in accordance with the suggested improvement action by HEFCE following the HEFCE Assurance Review. (See Item 12 above.)

Paper Council/5/R

21. Risk Management and Efficiency Committee

To note:

- (i) The Summary Risk Register.

- (ii) The Key Risk Indicator Table and commentary on changes to the risk scores following the meeting of the Risk Management and Efficiency Committee on 23 May 2012.

Paper Council/5/S

Estates

*22. Estates Report

To note: A report from the Chair of the Estates Committee.

Paper Council/5/T

Senate

*23. Senate

To receive: A report from Senate.

Paper Council/5/U

Matters for Approval

24. Nominations and Honorary Awards Committee

To consider and approve: On the recommendation of the Nominations and Honorary Awards Committee, the appointment of the following Independent Members for a further term from 1 October 2012 until 30 September 2015:

Mr Anthony Bicknell
Mr Michael Draper
Mr Mike Stevens

To note: That an advertisement was currently being considered for the appointment of an Independent Member of Council to replace Professor Richard Smith, who stepped down from Council in May 2012.

HEFCE and other External Matters

*25. HEFCE Letters and Consultations and other External Consultations for Information

To note: A report on HEFCE letters and consultations and other external consultations, with responses to date.

Paper Council/5/V

Matters for Report

*26. Minutes of Meetings

Committee	Date of Meeting	Available from:
Audit Committee	12 June 2012	By email from s.trubshaw@sgul.ac.uk
Risk Management Committee	23 May 2012	By email from s.durkin@sgul.ac.uk
Finance Committee	7 June 2012	Paper Council/5/W
SPARC	28 March 2012 25 April 2012 20 June 2012	By email from s.trubshaw@sgul.ac.uk
Senate	11 June 2012	By email from d.baldwinson@sgul.ac.uk
Human Resources Committee	No meeting has been held	By email from wgay@stgeorges.nhs.uk

***27. Matters for Report**

Fitness to Study and Practise Hearing Committee

Reported:

That following a Hearing Committee appointed under the Fitness to Study and Practise Procedures it was agreed that a BSc (Hons) Radiography student should be expelled from the BSc Radiography programme on the basis that the student's behaviour was fundamentally incompatible with being a qualified radiographer. The Committee noted numerous indisputable and clear episodes of dishonesty.

In accordance with Paragraph 3.4.2 of the Procedure the findings and decisions of the Committee are reported to Council.

***28. Actions by the Chair**

Academic Promotions

That the Chair, on behalf of Council, had approved the following promotions, from Lecturer to Senior Lecturer with effect from 1 March 2012:

Dr Christine Fessey, Division of Population Health Sciences and Education
Dr Katherine Joeekes, Division of Population Health Sciences and Education
Dr Sally Prestwich, Division of Biomedical Sciences
Dr Carol Shiels, Division of Biomedical Sciences

***29. Dates of meetings 2012-2015**

Tuesday 23 October 2012
Tuesday 20 November 2012
Tuesday 11 December 2012
Tuesday 12 March 2013
Friday 26 April 2013 – Away Day Venue to be confirmed
Tuesday 9 July 2013
Tuesday 22 October 2013
Tuesday 26 November 2013
Tuesday 17 December 2013
Tuesday 18 March 2014
Friday 11 April 2014 – Away Day Venue to be confirmed
Tuesday 8 July 2014
Tuesday 21 October 2014
Tuesday 25 November 2014
Tuesday 16 December 2014
Tuesday 17 March 2015
Friday 24 April 2015 – Away Day venue to be confirmed
Tuesday 7 July 2015
Tuesday 20 October 2015
Tuesday 15 December 2015

ST/12 June 2012