

## Council

There will be meeting of the Council of St George's, University of London at 5.00 pm on Tuesday 25 October 2011 in Boardrooms 1 & 2, Level 2, Hunter Wing. Followed by a reception.

Items which are starred will not be discussed unless agreed with the Chair of Council in advance of the meeting.

1. **Apologies for absence**
2. **Remarks from the Chair**
3. **Minutes** **Paper Council/1/A**  
To receive and approve: Minutes of the meeting held on 5 July 2011. **Paper Council/1/B**
4. **Matters arising from the Minutes**

## Health and Safety

5. **Health and Safety Issues**  
To receive:
  - (i) The Annual Report from the Safety Management Committee. **Paper Council/1/C**
  - (ii) A report from the Safety Management Committee, and any issues that have arisen since the meeting of Council held on 5 July 2011. **Paper Council/1/D**

## Principal's Report

6. **Report from the Principal**  
To receive: A report from the Principal. **Paper Council/1/E**

## Strategic Development

7. **Salary Cost Reduction Programme**  
To consider: A paper on the Salary Cost Reduction Programme. **Paper Council/1/F (TO BE TABLED)**
8. **Shared Services**  
To note: A report on progress. **Paper Council/1/G**
9. **INTO**  
To note: A report on progress. **Paper Council/1/H**

**10. Finance Report and Bank Loan Authorisation**

To receive: The Finance Committee Report.

To consider and approve: The recommendations contained within the Finance Committee Report and the draft minute for Council.

**Paper Council/1/I**

**11. Research Excellence Framework 2014**

To note: A paper on current preparations for the Research Excellence Framework 2014.

**Paper Council/1/J**

**12. National Student Survey (NSS) 2011/SGUL Student Experience Survey (SES) 2011**

To note: A paper on the NSS and SES results, setting out the follow-up actions and next steps.

**Paper Council/1/K**

**13. Bribery Act 2010**

(i) To receive: A paper detailing the requirements for compliance with the Bribery Act 2010.

(ii) To consider and approve: The Bribery Act Policy and Statement.

**Paper Council/1/L**

## Partnerships

**14. Joint Trust Board/SGUL Council Meeting**

To note: A report of the meeting held on 27 September 2011.

**Paper Council/1/M**

**15. Joint SGUL Council/Kingston University Meeting**

To receive: An oral report of the meeting held on 18 October 2011.

## Appointments and Promotions

**16. Council Membership**

To consider and approve: On the recommendation of the Chair, acting on behalf of the Nominations and Honorary Awards Committee the appointment of Mr Christopher Smallwood, Chair of the St George's Healthcare NHS Trust, with effect from 1 November 2011.

**17. Membership of other Committees**

To consider and approve: On the recommendation of the Chair, acting on behalf of the Nominations and Honorary Awards Committee the nomination of Ms Anne Fillis to become a member of the Audit Committee with effect from 1 November 2011.

**\*18. Academic Promotions**

To report: The following conferment of titles:

Name	Division	Title	With Effect from
Dr Deborah Bowman	Population Health Sciences and Education	Professor of Bioethics, Clinical Ethics and Law	1 August 2011
Dr Paul Heath	Clinical Sciences	Professor of Paediatric Infectious Diseases	1 August 2011

Name	Division	Title	With Effect from
Dr Helen Mason	Biomedical Sciences	Professor Reproductive Endocrinology	1 August 2011

**\*19. Report from the Remuneration Committee**

To note: A report from the Remuneration Committee meeting held on 5 July 2011.

Paper Council/1/N

**20. Terms of Reference of Committees of Council 20911-2012**

To approve: The Terms of Reference for:

- (i) Audit Committee
- (ii) Nominations and Honorary Awards Committee
- (iii) Remuneration Committee

Paper Council/1/O

## STATUTORY DUTIES

### Students' Union Issues

**21. Students' Union Report**

To receive: An oral report from the President of the Student's Union.

### Audit Issues

**\*22. Audit Committee**

To note: A report from the Chair of the Audit Committee.

Paper Council/1/P

### Risk Management

**23. Risk Management**

To note:

- (i) The Summary Risk Register
- (ii) The Key Risk Indicator Table and commentary on changes to the risk scores since the meeting of Council on 5 July 2011.

Paper Council/1/Q

### Estates

**\*24. Estates Committee**

To note: A report from the Chair of the Estates Committee.

Paper Council/1/R

### Human Resources

**\*25. Human Resources Committee**

To note: A report from the Chair of the Human Resources Committee.

Paper Council/1/S

## Equality and Diversity

### \*26. Equality and Diversity

To note:

- (i) A report from the Equality and Diversity Committee.

Paper Council/1/T

- (ii) Information Sharing Protocol

Paper Council/1/U

## HEFCE and other External Matters

### \*27. HEFCE Letters and Consultations and other External Consultations for Information

To note: A report on HEFCE letters and consultations and other external consultations, with responses to date.

Paper Council/1/V

## Matters for Report

### \*28. Minutes of Meetings

Committee	Date of Meeting	Available from:
Audit Committee	11 October 2011	By email from s.trubshaw@sgul.ac.uk
Risk Management Committee	3 October 2011	By email from s.durkin@sgul.ac.uk
Finance Committee	29 September 2011	<b>CONFIDENTIAL</b> <b>Paper Council/1/W</b>
SPARC	20 July 2011 19 October 2011	By email from s.trubshaw@sgul.ac.uk
Senate	N/A	By email from d.baldwinson@sgul.ac.uk
Human Resources Committee	21 September 2011	By email from jmaughan@sgul.ac.uk

### \*29. Actions by the Chair

### \*30. Dates of meetings 2011-2014

Tuesday 22 November 2011  
Tuesday 13 December 2011  
Tuesday 13 March 2012  
Tuesday 3 July 2012  
Tuesday 23 October 2012  
Tuesday 20 November 2012  
Tuesday 11 December 2012  
Tuesday 12 March 2013  
Tuesday 9 July 2013  
Tuesday 22 October 2013  
Tuesday 26 November 2013  
Tuesday 17 December 2013  
Tuesday 18 March 2014  
Tuesday 8 July 2014  
Tuesday 21 October 2014  
Tuesday 25 November 2014  
Tuesday 16 December 2014

ST/16 October 2011