

# Council

There will be meeting of the Council of St George's, University of London at 3.00 pm on Tuesday 25 November 2015 in Boardrooms 1 & 2, Level 2, Hunter Wing. The meeting will be followed by a reception. Items which are starred will not be discussed unless agreed with the Chair of Council in advance of the meeting.

1. **Apologies for absence**
2. **Remarks from the Chair**
3. **Minutes**

To receive and approve: Minutes of the Meeting held on 20 October 2015.

Paper Council/2/A

4. **Matters arising from the Minutes**
5. **The Student Experience**

To receive: A report on the National Student Survey and Student Experience Survey.

To report: That Jo Brown, Academic Director of the Student Experience will be in attendance at Council.

Paper Council/2/B

## Annual Accountability Return

6. **Annual Accountability Return**

To note: The Annual Accountability Return Approval timetable.

Paper Council/2/C

### Finance

- (i) **Annual Financial Statements (Annual Accountability Return)**

To approve for submission to HEFCE: The Financial Statements for the year ended 31 July 2015.

Paper Council/2/D

- (ii) **Commentary: explanation of significant variances for 2014-2015 between the current and July 2015 submissions. (Annual Accountability Return)**

To approve for submission to HEFCE: The Commentary explaining significant variances for 2014-2015 between the current and July 2014 submissions.

Paper Council/2/E

### Audit

- (iii) **External Auditors' Report (Annual Accountability Return)**

To approve for submission to HEFCE: The Audit Highlights Memorandum and the Management Letter issued by the External Auditors in respect of the Financial Statements for 2014-15.

Paper Council/2/F

(iv) **Internal Auditors' Annual Report (Annual Accountability Return)**  
To approve for submission to HEFCE: The Internal Auditors' Annual Report for 2014-15.  
**Paper Council/2/G**

(v) **Value for Money Annual Report 2015 (Annual Accountability Return)**  
To approve for submission to HEFCE: The Value for Money Annual Report.  
**Paper Council/2/H**

(vi) **Annual Report from the Audit Committee (Annual Accountability Return)**  
To approve for submission to HEFCE: The Annual Report of the Audit Committee for 2014-15.  
**Paper Council/2/I**

(vii) **Annual Monitoring Statements (Annual Accountability Return)**  
To approve for submission to HEFCE: The Annual Monitoring Statements.  
**Paper Council/2/J (To Follow)**

(viii) **Annex E (Annual Accountability Return)**  
To approve for submission to HEFCE: Annex E – Annual Assurance Return.  
**Paper Council/2/K**

7. **Letter of Representation**  
To approve: The Letter of Representation to be sent to the External Auditors on behalf of Council.  
**Paper Council/2/L**

## Policy Issues

8. **Higher Education Green Paper**  
To receive: An initial review of the Higher Education Green Paper: Fulfilling our Potential – Teaching Excellence, Social Mobility and Student Choice.  
To note: The report is an initial review. A more detailed commentary will be provided to Council following the Comprehensive Spending Review.  
**Paper Council/2/M**

## Statutory Duties

9. **Finance Committee Report**  
To receive: A report from the Chair of the Finance Committee of the meeting held on 3 November 2014.  
**Paper Council/2/N**

10. **Audit Committee Report**  
To receive:  
(i) A report from the Chair of the Audit Committee of the meeting held on 11 November 2014.  
**Paper Council/2/O**

To approve:  
(ii) Minor amendments to the Terms of Reference of the Audit Committee.  
**Paper Council/2/P**

## 11. Risk Management

To receive:

- (i) Strategic Risk Reporting and Monitoring Table
- (ii) Risk Management Policy (Draft)
- (iii) Management Risk Registers

Paper Council/2/Q (To Follow)

## Human Resources

### 12. Human Resources Report

To receive: A report from the Director of Human Resources.

Paper Council/2/R

## Nominations and Honorary Awards

### 13. Nominations and Honorary Awards Committee

To receive: An oral report from the Chair of the Nominations and Honorary Awards Committee regarding the appointment of Council Members.

To consider and approve:

- (i) Policy on the Appointment of the Vice-Chair of Council
- (ii) Policy on the Cessation of Membership of Council and Procedure for the Removal of Members of Council

Paper Council/2/S

## Matters for Approval and Report

### 14. Award of Title of Emeritus Professor

To approve: The award of the honorary title of Emeritus Professor as follows:

- (i) Professor Peter Kopelman, Emeritus Professor of Medicine to be held in the Institute of Medical and Biomedical Education with effect from 1 January 2016.
- (ii) Professor Peter McCrorie, Emeritus Professor of Medical and Healthcare Education to be held in the Institute of Medical and Biomedical Education with immediate effect.

### 15. Chair's Action

To report:

- (i) That on 9 July 2015 the Chair took action to approve the award of the title of Visiting Readership to Dr Kathy Boursicot, Institute of Medical and Biomedical Education, for one year in the first instance.
- (ii) That on 22 July 2015 the Chair took action to approve the award of the title of Emeritus Professor of Mycobacteriology to Denny Mitchison and the award of the title of Emeritus Professor of Respiratory Medicine to Paul Jones.
- (iii) That the registration of a BSc Biomedical Science student was terminated without reference to a Hearing Committee under the SGUL disciplinary procedure for misconduct related to the misrepresentation of the student's status and results. The Student Disciplinary Procedure does not all for the termination of a student's registration other than as the decision of a Hearing Committee. The

student indicated that he had withdrawn from the programme and he was not expected to present a defence to a hearing Committee. The Principal therefore used his authority as Chair of Senate to terminate the registration of the student without reference to a Hearing Committee. This action was agreed with the Chair of Council. If the student subsequently challenged the termination of his registration, SGUL would schedule a Hearing Committee in line with the usual provisions of the Student Disciplinary Procedure.

## Matters for Report

**16. HEFCE and other External Consultations and Submissions**

To receive: A report on HEFCE and other external consultations and submissions.

**Paper Council/2/T**

**17. Any Other Business**

**18. Dates of Meetings**

Tuesday 15 December 2015  
Tuesday 15 March 2016  
Friday 22 April 2016 – Away Day  
Tuesday 5 July 2016  
Tuesday 18 October 2016  
Tuesday 22 November 2016  
Tuesday 13 December 2016  
Tuesday 14 March 2017  
Friday 21 April 2017  
Tuesday 4 July 2017  
Tuesday 17 October 2017  
Tuesday 21 November 2017  
Tuesday 12 December 2017  
Tuesday 13 March 2018  
Friday 20 April 2018  
Tuesday 3 July 2018  
Tuesday 16 October 2018  
Tuesday 20 November 2018  
Tuesday 11 December 2018

SJT/16 November 2015