

Council

There will be meeting of the Council of St George's, University of London at 5.00 pm on Tuesday 23 October 2012 in Boardrooms 1 & 2, Level 2, Hunter Wing. Followed by a reception.

Items which are starred will not be discussed unless agreed with the Chair of Council in advance of the meeting.

1. Apologies for absence

Health and Safety

2. Health and Safety Issues

To receive:

- (i) The Annual Report from the Safety Management Committee. **Paper Council/1/A**

- (ii) A report from the Safety Management Committee, and any issues that have arisen since the meeting of Council held on 5 July 2011. **Paper Council/1/B**

3. Remarks from the Chair

Paper Council/1/C

4. Minutes

To receive and approve: Minutes of the meeting held on 3 July 2012.

Paper Council/1/D

5. Council Membership

To consider and approve:

- (i) On the recommendation of the Nominations and Honorary Awards Committee the appointment of the following two new members of Council with effect from 1 November 2012 until 31 September 2015:

Ms Gemma Hobcraft
Professor Barry Gusterson

- (ii) To appointment of Mr Don Kennedy subject to, and to take effect upon, the next casual vacancy with arises amongst the Independent Council Members (so long as two NHS/HE related members remain) and, until such time, to invite Mr Kennedy to attend Council Meetings as an observer.

To report:

The election of the following two members of staff to Council:

Professor Fiona Ross, Dean, FHSCS
Member of the Support Staff (Election Closes on 19 October 2012).

6. Matters arising from the Minutes

Supporting the Strategic Plan

Key Items for Discussion

7. National Student Survey (NSS) 2012

To consider: A paper on the NSS results, setting out the follow-up actions and next steps.

Paper Council/1/E

8. Students' Union Report

To receive: An oral report from the President of the Student's Union.

9. Student Recruitment 2012

To receive: A report on student recruitment for 2012 from the Secretary and Academic Registrar.

Paper Council/1/F

10. Research

To receive:

(i) A report on the development of the Research Strategy.

Paper Council/1/G

To approve:

(ii) The Research Misconduct Policy.

To report: That the Policy was considered and recommended for approval to Council at the meeting of SPARC/Senate held on 16 July 2012. The Policy has also been approved by SGHT.

Paper Council/1/H

Principal's Report

11. Report from the Principal

To receive: A report from the Principal.

Paper Council/1/I

KPIs, Finance and Governance

12. Key Performance Indicators

To receive and consider: The Key Performance Indicators.

Paper Council/1/J

13. Financial Report

To receive: A report on the outturn for the end of year 2011-2012 and other issues.

Paper Council/1/K

14. Revision of the Scheme and Statutes

To receive and consider: A progress report and recommendations from the Scheme and Statutes Steering Group.

Paper Council/1/L

Partnerships

15. South West London Academic Health Science Network

To receive:

- (i) An oral report from the Principal.
- (ii) UUK Summary of Academic Health Science Networks for information.

Paper Council/1/M

16. International Report

To receive:

- (i) A report on International Developments.
- (ii) Minutes of the International Committee, the INTO/St George's Joint Venture Board, and the University of Nicosia Steering Group were reported to SPARC on 19 October 2012, and are available to Council Members on request.

Paper Council/1/N

*17. South West London Academic Health and Social Care System

To receive:

- (i) The annual report from the SW London AHSC System.

Enclosed Separately

To report:

- (ii) That Mrs Cathy Tyler has been appointed as Director of the SWLAHSC System in succession to Mr Laurence Benson.

Statutory Duties

Audit Issues

18. Audit Committee

To receive:

- (i) A report from the Chair of the Audit Committee following the meeting of the Audit Committee on 25 September 2012.

Paper Council/1/O

To consider and approve:

- (ii) The Gift Acceptance Policy (Minute 95: (i) refers).

Paper Council/1/P

Risk Management

*19. Risk Management and Efficiency

To receive:

- (i) The Summary Risk Register
- (ii) The Key Risk Indicator Table and commentary on changes to the risk scores since the meeting of Council on 3 July 2012.

Paper Council/1/Q

Human Resources

20. Human Resources Committee

To receive: A report from the Joint Director of Human Resources.

Paper Council/1/R

Matters for Approval

21. Equality and Diversity

To consider: A proposal from the Equality and Diversity Committee that committees should not normally accept tabled papers because this practice disadvantages committee members with impaired sight and learning difficulties.

To report: That this resolution has been adopted by Senate and its sub-committees at its meeting on 11 June 2012.

22. Terms of Reference for Committees of Council

To approve: The Terms of Reference for the following Committees of Council for 2012-2013:

Audit Committee
Nominations and Honorary Awards
Remuneration Committee

Paper Council/1/S

Matters for Report

HEFCE and other External Matters

*23. HEFCE Annual Assessment of Institutional Risk

To report: That HEFCE has written:

'Based on the accountability returns submitted for 2010-2011, our overall assessment at this time is that St George's Hospital Medical School is not at higher risk. In making this assessment we also conclude that the Institution is meeting the accountability obligations set out in the Financial Memorandum and other HEFCE guidance.

*24. HEFCE Letters and Consultations and other External Consultations for Information

To receive: A report on HEFCE letters and consultations and other external consultations, with responses to date.

Paper Council/1/T

Internal Matters

*25. Appointments

To report:

- (i) That Mr Neal Deans has been appointed as the Joint Director of Estates and Facilities for SGUL and SGHT and took up his appointment on 1 October 2012.
- (ii) That Ms Kate Shurety has been appointed as Director of External Relations and Communications and will take up her appointment on 5 November 2012.

*26. Academic Promotions

To report: The following conferment of titles:

Applicant	Division	Title	With Effect From
Dr Jodi A Lindsay	Clinical Sciences	Professor of Microbial Pathogenesis	01-Oct-12
Dr Patrick C Stone	Population Health Sciences and Education	Professor of Palliative Medicine	01-Aug-12
Dr Debasish Banerjee	Clinical Sciences	Reader in Renal Medicine	01-Oct-12
Dr Steve Bevan	Clinical Sciences	Reader in Cerebrovascular Genetics	01-Nov-12
Dr Joanne Brown	Population Health Sciences and Education	Reader in Medical Education	01-Aug-12
Mr Eric S Chemla	Clinical Sciences	Reader in Vascular Access Surgery	01-Oct-12
Dr Aris Theodosios Papageorgiou	Clinical Sciences	Reader in Fetal Medicine and Obstetrics	01-Sep-12

***27. Report from the Remuneration Committee**

To receive: A report from the Remuneration Committee meeting held on 3 July 2012.

Paper Council/1/U

***28. Minutes of Meetings**

Committee	Date of Meeting	Available from:
Audit Committee	25 September 2012	By email from s.trubshaw@sgul.ac.uk
Risk Management Committee	12 September 2012	By email from s.durkin@sgul.ac.uk
Finance Committee	20 September 2012	CONFIDENTIAL Paper Council/1/V
SPARC	20 July 2012 19 October 2012	By email from s.trubshaw@sgul.ac.uk
Senate	N/A	By email from d.baldwinson@sgul.ac.uk
Human Resources Committee	21 September 2012	By email from hpudney@sgul.ac.uk

***29. Actions by the Chair**

To report: That the Chair has approved the award of the title of Emeritus Professor for Professor Sean Hilton with effect from 1 August 2012.

***30. Disciplinary Procedures**

Fitness to Study and Practise Hearing Committee

To report: That following a Hearing Committee appointed under the Fitness to Study and Practise Procedure, the following was agreed:

- (i) That the student would receive a formal written warning for misconduct. The formal warning would be retained on the student's record indefinitely. SGUL would pass the records pertaining to the Fitness to Practise investigation to the student's allocated F1 Trust upon graduation from SGUL using the transfer of information form to ensure the student's future educational supervisor was aware of SGUL's concern and could provide appropriate support during the student's Foundation Year. (in accordance with Paragraph 3.4.1 (c)).
- (ii) That subject to the student's consent, they would be referred for an independent assessment by a relevant specialist and required to pursue any personal development and/or therapy recommended by the independent assessor.

- (iii) That the student's conduct and progress would be monitored by the Student Progress Monitoring Committee whilst a registered student.
- (iv) That the Committee agreed to adjourn until such time as the report from the independent psychiatric evaluation becomes available.
- (v) That the specialist medical report would be reviewed by a panel to determine whether SGUL could reasonably make any adjustments specified. The Committee was asked to be mindful of timescales for assessment and treatment (if required). The Committee acknowledged that an assessment may take two to three months and agreed that the student would be permitted to continue studying pending the decision of the Panel.

***31. Termination of Registration due to the Non Payment of Tuition Fees**

To report: That the registration of three students had been terminated because of the non payment of fees.

***32. Dates of meetings 2011-2014**

Tuesday 20 November 2012
Tuesday 11 December 2012
Tuesday 12 March 2013
Tuesday 9 July 2013
Tuesday 22 October 2013
Tuesday 26 November 2013
Tuesday 17 December 2013
Tuesday 18 March 2014
Tuesday 8 July 2014
Tuesday 21 October 2014
Tuesday 25 November 2014
Tuesday 16 December 2014

ST/8 October 2012