

Council

There will be meeting of the Council of St George's, University of London at 2.00 pm on Tuesday 22 November 2016 in Boardrooms 1 & 2, Level 2, Hunter Wing.

1. Apologies for absence

2. Remarks from the Deputy-Chair

3. Minutes

To receive and approve: Minutes of the Meeting held on 18 October 2016.

Paper Council/2/A

4. Matters arising from the Minutes

(i) Minute 10 (iii): Terms of Reference of the Finance Committee

To report: That the wording within the Terms of Reference relating to the Quorum had been reviewed and amended. (attached at **Paper R**)

(ii) Minute 18: St George's Joint Implementation Board

To report: That it had been agreed to continue the Joint Implementation Board, and the next meeting would be held on 19 December 2016.

5. Finance Committee Report

To receive: A report from the Chair of the Finance Committee of the meeting held on 2 November 2016.

Paper Council/2/B

6. Audit Committee Report

To receive: A report from the Chair of the Audit Committee of the meeting held on 8 November 2016.

Paper Council/2/C

Annual Accountability Return

7. Annual Accountability Return

To note:

(a) The Guidance Letter from HEFCE.

Paper Council/2/D

(b) The Annual Accountability Return Approval timetable.

Paper Council/2/E

(c) The Annual Accountability Assurance Framework.

Paper Council/2/F

Finance

(i) **Annual Financial Statements (Annual Accountability Return)**

To approve for submission to HEFCE: The Financial Statements for the year ended 31 July 2016.

Paper Council/2/G

- (ii) **Commentary: explanation of significant variances for 2015-2016 between the current and July 2016 submissions. (Annual Accountability Return)**

To approve for submission to HEFCE: The Commentary explaining significant variances for 2015-2016 between the current and July 2015 submissions.

Paper Council/2/H

Audit

- (iii) **External Auditors' Report (Annual Accountability Return)**

To approve for submission to HEFCE: The Audit Highlights Memorandum and the Management Letter issued by the External Auditors in respect of the Financial Statements for 2015-16.

Paper Council/2/I

- (iv) **Internal Auditors' Annual Report (Annual Accountability Return)**

To approve for submission to HEFCE: The Internal Auditors' Annual Report for 2015-16.

Paper Council/2/J

- (v) **Value for Money Annual Report 2016 (Annual Accountability Return)**

To approve for submission to HEFCE: The Value for Money Annual Report.

Paper Council/2/K

- (vi) **Annual Report from the Audit Committee (Annual Accountability Return)**

To approve for submission to HEFCE: The Annual Report of the Audit Committee for 2015-16.

Paper Council/2/L

New Reports 2016

- (vii) **The Prevent Annual Report 2016 (Annual Accountability Return)**

To approve for submission to HEFCE: the Prevent Annual Report.

Paper Council/2/M

- (viii) **Academic Quality (Annual Accountability Return)**

To consider and approve: A report and accompanying action plan relating to the continuous improvement of the student academic experience and student outcomes.

Paper Council/2/N

Annual Assurance Return

- (ix) **Annual Assurance Return - Annex A (Annual Accountability Return)**

To approve for submission to HEFCE: Annex A – Annual Assurance Return.

Paper Council/2/O

8. Letter of Representation

To approve: The Letter of Representation to be sent to the External Auditors on behalf of Council.

Paper Council/2/P

Matters for Report

9. Finance Committee Minutes

To receive: The Finance Committee Minutes.

Paper Council/2/Q

10. Finance Committee: Terms of Reference

To receive and note: The amended Terms of Reference of the Finance Committee.

Paper Council/2/R

11. Chair's Action

To report: That the Chair has taken action under the Procedure for Fitness to Study and Practise 2015-2016 to uphold the decision of the Hearing Committee to expel an MBBS5 student under the procedure.

12. HEFCE and other External Consultations and Submissions

To receive: A report on HEFCE and other external consultations and submissions.

Paper Council/2/S

13. Any Other Business

14. Dates of Meetings

Tuesday 13 December 2016
Tuesday 14 March 2017
Friday 21 April 2017
Tuesday 4 July 2017
Tuesday 17 October 2017
Tuesday 21 November 2017
Tuesday 12 December 2017
Tuesday 13 March 2018
Friday 20 April 2018
Tuesday 3 July 2018
Tuesday 16 October 2018
Tuesday 20 November 2018
Tuesday 11 December 2018

SJT/10 November 2016