

## Prevent Training at 2.00 pm, H2.5 & H2.6

### Council

There will be meeting of the Council of St George's, University of London at 3.00 pm on Tuesday 21 November 2017 in H2.5 and H2.6, Level 2, Hunter Wing.

**1. Apologies for absence**

**2. Remarks from the Chair**

**3. Minutes**

To receive and approve: Minutes of the Meeting held on 17 October 2017.

Paper Council/2/A

**4. Matters arising from the Minutes**

(i) Minute 7: Operational Planning and KPI Development

To receive and consider: An updated Operational Plan and KPIs.

Paper Council/2/B

(ii) Minute 14: Nominations

To receive: An oral report from the Chair of Council.

(iii) Minute 17: Human Resources Report

To receive and consider: A report from the Director of Human Resources and Organisational Development.

Paper Council/2/C

**5. Principal's Report**

To receive: A report from the Principal.

Paper Council/2/D

**6. Office for Students Consultations**

To receive: A presentation on the recent consultations from the Department for Education on the future operation of the Office for Students. The Office for Students will replace HEFCE from March 2018.

To report: The deadline for responses is 22 December 2017.

Presentation

**7. Fundraising**

To receive: A report from the Head of Fundraising.

Paper Council/2/E

**8. Audit Committee Report**

To receive: A report from the Chair of the Audit Committee of the meeting held on 8 November 2017.

Paper Council/2/F

## Annual Accountability Return

### 9. Annual Accountability Return

#### To note:

- (a) The Annual Accountability Guidance from HEFCE. **Paper Council/2/G**
- (b) The Annual Accountability Return Approval timetable. **Paper Council/2/H**
- (c) The Annual Accountability Assurance Framework. **Paper Council/2/I**

#### Finance

##### (i) Annual Financial Statements (Annual Accountability Return)

To approve for submission to HEFCE: The Financial Statements for the year ended 31 July 2017.

**Paper Council/2/J**

##### (ii) Commentary: explanation of significant variances for 2016-2017 between the current and July 2016 submissions. (Annual Accountability Return)

To approve for submission to HEFCE: The Commentary explaining significant variances for 2016-2017 between the current and July 2016 submissions.

**Paper Council/2/K**

#### Audit

##### (iii) External Auditors' Report (Annual Accountability Return)

To approve for submission to HEFCE: The Audit Findings Report issued by the External Auditors in respect of the Financial Statements for 2016-17.

**Paper Council/2/L**

##### (iv) Internal Auditors' Annual Report (Annual Accountability Return)

To approve for submission to HEFCE: The Internal Auditors' Annual Report for 2016-17.

**Paper Council/2/M**

##### (v) Annual Report from the Audit Committee (Annual Accountability Return)

To approve for submission to HEFCE: The Annual Report of the Audit Committee for 2016-17.

**Paper Council/2/N**

##### (vi) The Prevent Annual Report 2017 (Annual Accountability Return)

To approve for submission to HEFCE: The Prevent Annual Report.

**Paper Council/2/O**

#### Annual Assurance Return

##### (vii) The Assurance Framework for the Memorandum of Assurance and Accountability.

To receive and note: The Assurance Framework for the Memorandum of Assurance and Accountability in support of the Annual Assurance Return. (Part 1)

**Paper Council/2/P**

##### (viii) Letter of Resignation of External Auditors

To receive: Letter of Resignation from KPMG as External Auditors as required by the Memorandum of Assurance and Accountability (Paragraph A32).

**Paper Council/2/Q**

(ix) **Research Integrity Annual Statement 2017**

To receive and note: The Research Integrity Annual Statement 2017 as required in support of the Annual Assurance Return. (Part 1)

**Paper Council/2/R**

(x) **Academic Quality (Annual Accountability Return)**

To consider and approve: A report and accompanying action plan relating to the continuous improvement of the student academic experience and student outcomes. (Part 2)

**Paper Council/2/S**

(xi) **Annual Assurance Return - Annex A (Annual Accountability Return)**

To approve for submission to HEFCE: Annex A – Annual Assurance Return.

**Paper Council/2/T**

10. **Letter of Representation**

To approve: The Letter of Representation to be sent to the External Auditors on behalf of Council.

**Paper Council/2/U**

11. **Value for Money**

To receive: A report on Value for Money.

**Paper Council/2/V**

## Matters for Report

12. **Finance Committee Minutes**

To receive: The minutes of the meeting of Finance Committee held on 1 November 2017.

**Paper Council/2/W**

13. **Chair's Action**

To report: That the Chair has taken action under the Procedure for Fitness to Study and Practise 2016-2017 to uphold the decision of the Peninsula Foundation School not to award a certificate of competence to an F1 Doctor.

14. **HEFCE and other External Consultations and Submissions**

To receive: A report on HEFCE and other external consultations and submissions.

**Paper Council/2/X**

15. **Any Other Business**

16. **Dates of Meetings**

Tuesday 11 December 2018  
**Tuesday 6 February 2018 (H2.5)**  
Tuesday 13 March 2018  
*Friday 20 April 2018, Away Day*  
Tuesday 3 July 2018  
Tuesday 16 October 2018  
Tuesday 20 November 2018  
**February 2019 to be arranged**  
Tuesday 12 March 2019  
***Friday 3 May 2019 Away Day***  
Tuesday 2 July 2019  
Tuesday 15 October 2019  
Tuesday 19 November 2019