

Council

There will be meeting of the Council of St George's, University of London at 5.00 pm on Tuesday 20 November 2012 in Boardrooms 1 & 2, Level 2, Hunter Wing. The meeting will be followed by a reception.

1. Apologies for absence

2. Remarks from the Chair

3. Minutes

To receive and approve: Minutes of the Meeting held on 23 October 2012.

Paper Council/2/A

4. Matters arising from the Minutes

(i) Minute 6: National Student Survey

To receive: The updated NSS Action Plan, in the light of discussions at SPARC on 19 October 2012 and Council on 23 October 2012).

Paper Council/2/B

(ii) Minute 70 [2011-2012]: Cost Savings Programme

To receive: A Final Report on the Cost Savings Programme 2010-2013.

Paper Council/2/C

5. Report from the Principal

To receive: A report from the Principal.

Paper Council/2/D

Annual Accountability Return – Key Item of Business

6. Annual Accountability Return

To note: The Annual Accountability Return timetable.

Paper Council/2/E

Finance

(i) **Annual Financial Statements (Annual Accountability Return)**

To approve for submission to HEFCE: The Financial Statements for the year ended 31 July 2012.

Paper Council/2/F

(ii) **Financial Forecast for 2012-2013 (Annual Accountability Return)**

To approve for submission to HEFCE: The Financial Forecast for 2012-2013.

Paper Council/2/G

Audit

(iii) External Auditors' Report (Annual Accountability Return)

To approve for submission to HEFCE: The Audit Highlights Memorandum and the Management Letter issued by the External Auditors in respect of the Financial Statements for 2011-12.

Paper Council/2/H

(iv) Internal Auditors' Annual Report (Annual Accountability Return)

To approve for submission to HEFCE: The Internal Auditors' Annual Report for 2011-12.

Paper Council/2/I

(v) Annual Report from the Audit Committee (Annual Accountability Return)

To approve for submission to HEFCE: The Annual Report of the Audit Committee for 2011-12.

Paper Council/2/J

(vi) Value for Money Annual Report

To approve for submission to HEFCE: The Value for Money Annual Report.

To report: The submission of the Value for Money Annual Report is not mandatory. This is the first year that SGUL has submitted a VFM Annual Report.

Paper Council/2/K

Corporate Planning

(vii) Annual Monitoring Statement (Annual Accountability Return)

To approve for submission to HEFCE: The Annual Monitoring Statement.

Paper Council/2/L

7. Letter of Representation

To approve: The Letter of Representation to be sent to the External Auditors on behalf of Council.

Paper Council/2/M

Statutory Duties

8. Finance Committee Report

To receive: A report from the Chair of the Finance Committee of the meeting held on 1 November 2012.

Paper Council/2/N

9. Audit Committee Report

To receive: A report from the Chair of the Audit Committee of the meeting held on 6 November 2012.

Paper Council/2/O

10. Risk Management and Efficiency

To receive:

- (i) The Summary Risk Register.
- (ii) The Key Risk Indicator Table and commentary on changes to the risk scores since the meeting of Council on 3 July 2012.

Paper Council/2/P

Matters for Approval

*11. Honorary Appointments

To approve: On the recommendation of Senate the following Honorary Appointments:

- (i) The appointment of Professor Saffron Whitehead as emeritus Professor of Endocrine Physiology
- (ii) The appointment of Professor Tom Bolton as emeritus Professor of Pharmacology
- (iii) The appointment of Professor Shirley Hodgson as emeritus Professor of Cancer Genetics
- (iv) The appointment of Professor Alan Johnstone as emeritus Professor of Molecular Immunology
- (v) The appointment of Professor Dafydd Walters as emeritus Professor of Child Health

Matters for Report

*12 Academic Promotions

To report: The following conferment of titles:

Applicant	Division	Title	With Effect From
Dr Richard Holliman	Clinical Sciences	Professor of Public Health Microbiology	01-Nov-12
Mr Isaac Tainzana Manyonda	Clinical Sciences	Honorary Professor of Obstetrics & Gynaecology	01-Nov-12
Dr Christopher Owen	Population Health Sciences and Education	Reader in Epidemiology	01-Nov-12
Dr Debasish Banerjee	Clinical Sciences	Honorary Reader in Renal Medicine	01-Oct-12

*13. Minutes of Meetings

Committee	Date of Meeting	Available from:
Audit Committee	6 November 2012	By email from s.trubshaw@sgul.ac.uk
Risk Management Committee	24 October 2012	By email from s.durkin@sgul.ac.uk
Finance Committee	1 November 2012	CONFIDENTIAL Paper Council/2/Q
SPARC	14 November 2012	By email from s.trubshaw@sgul.ac.uk
Senate	12 November 2012	By email from d.baldwinson@sgul.ac.uk
Human Resources Committee	N/A	By email from hpudney@sgul.ac.uk

*14. Disciplinary Procedures

Fitness to Study and Practise Hearing Committee

To report: In accordance with Section 3.4.2 of the Fitness to Study and Practise Procedure, a report of the decision of the Hearing Committee:

- (i) The Committee considered the persistent pattern of the student's unprofessional behaviour and the necessity to protect patients and colleagues.

- (ii) The Committee determined that there were three issues which were of particular concern:
 - (a) A repeated pattern of unprofessional interactions with staff.
 - (b) An unprofessional attitude with reference to the student's poor attendance record.
 - (c) The failure to effectively manage the student's health.
- (iii) The Committee agreed that the student should not be excluded from the BSc Physiotherapy programme as the student had demonstrated insight into their behaviour. The student had taken steps to address this and had shown genuine commitment to the course and to ultimately qualifying as a Physiotherapist.
- (iv) It was concluded that the student would be required to repeat the final year in full with the following conditions:
 - (1) The student must achieve a 'satisfactory' attendance record during the repeat year.
 - (2) The student would be assigned an independent mentor and would meet with the mentor on a regular basis to review progress. Feedback from all placements must be satisfactory and would be discussed with the mentor. The student would be continued to be monitored by the SPMC and would be allocated an alternative Personal Tutor.
 - (3) The student should be encouraged to continue with regular counselling sessions.
 - (4) If the student failed to meet any of the recommendations he would be referred back to a Hearing Committee.

15. Any Other Business

16. Dates of Meetings

All meetings commence at 5.00 pm, in Boardrooms 1 & 2

Tuesday 11 December 2012
 Tuesday 12 March 2013
 Friday 26 April 2013 – Away Day – Venue to be confirmed
 Tuesday 9 July 2013
 Tuesday 22 October 2013
 Tuesday 26 November 2013
 Tuesday 17 December 2013
 Tuesday 18 March 2014
 Friday 11 April 2014 – Away Day – Venue to be confirmed
 Tuesday 8 July 2014
 Tuesday 21 October 2014
 Tuesday 25 November 2014
 Tuesday 16 December 2014

SJT/7 November 2012