

Unconscious Bias Training

Lunch – 12.00 noon

Training – 12.30 – 2.30 pm

Refreshment Break – 2.30 – 3.00 pm

Council

There will be meeting of the Council of St George's, University of London at 3.00 pm on Tuesday 18 October 2016 in Boardrooms H2.5 & H2.6, Level 2, Hunter Wing. Followed by a reception.

1. **Apologies for absence**
2. **Declarations of interest**
3. **Remarks from the Chair**

Delegation of Power by the Chair

To consider and approve: In the absence of the Chair at the meeting on 22 November 2016 the delegation of power to Mr Michael Draper, Vice-Chair of Council, to sign the Financial Statements and any other aspects of the Annual Accountability Return as required.

4. **Minutes**

To receive and approve: Minutes of the meeting held on 5 July 2016.

Paper Council/1/A

5. **Matters arising from the Minutes not on the agenda**

- (i) Minute75: Students' Union Report

That the matter had been investigated by both SGUL and KU. As a result of the technical investigation it has been recommended that the SU change the design of their page to provide different login buttons. Keith Carr, Senior Developer, SGUL, confirmed that he would have further discussions with the SU to this effect.

- (ii) Minute 79: Senate Report to Council - Update

To report: A paper on student progression and completion is attached at Paper Council/1/O below.

To note: That an invitation for Council Members to act as Observers at Senate Meetings has been circulated.

6. **Extraordinary Meeting of Council**

To receive: An oral report on the Extraordinary Meeting of Council held on 4 October 2016.

7. **Health and Safety Issues**

To receive: A report from the Safety Management Committee, and any issues that have arisen since the meeting of Council held on 5 July 2016.

Paper Council/1/B

Strategic Issues

8. Strategic Plan

To receive and consider: A report on the development of the Strategic Plan.

Paper Council/1/C

Reports

9. Principal's Report

To receive: A report from the Principal.

Paper Council/1/D

10. Students' Union Report

To receive: A report from the Students' Union.

Paper Council/1/E

Finance

11. Financial Matters

To receive and consider:

- (i) A report of the Finance Committee meeting held on 28 September 2016, including a number of matters for approval.

Paper Council/1/F

- (ii) The [unconfirmed] minutes of the Finance Committee held on 28 September 2016.

Paper Council/1/G

- (iii) The Terms of Reference of the Finance Committee 2016-2017 for approval.

Paper Council/1/H

- (iv) The Financial Outturn for 2015-2016.

Paper Council/1/I

- (v) The Intellectual Property Policy for approval.

Paper Council/1/J

- (vi) The Delegated Authority Limits for approval.

Paper Council/1/K

12. HEIF Five Year Knowledge Exchange Strategy

To consider and approve: The HEIF Five Year Knowledge Exchange Strategy for submission to HEFCE on 31 October 2016.

To note: A further updated version will be circulated to Council as soon as it is available. The submission will be updated with comments received at the Strategy, Planning and Resources Committee on 12 October 2016.

Paper Council/1/L

Annual Accountability Return

13. Annual Accountability Return

To receive and consider: Changes to reporting for 2016 as set out in a letter from HEFCE.

Paper Council/1/M

14. New Operating Model for Quality Assessment – Assurance Statements

To receive and consider:

- (i) A letter from HEFCE.

Paper Council/1/N

- (ii) Report on Progression and Completion. Paper Council/1/O
- (iii) An oral report from the Dean of Learning and Teaching on the next steps.
- (iv) The OIA Annual Letter for St George's, University of London. Paper Council/1/P

Governance and Statutory Responsibilities of Council

15. Human Resources Report

To receive: A report from the Director of Human Resources.

Paper Council/1/Q

16.. Audit Committee Report

To receive:

- (ii) A report from the Chair of the Audit Committee.
- (iii) Strategic Risk Reports.

Paper Council/1/R

Paper Council/1/S

17. Remuneration Committee Report

To receive: A report from the Chair of the Remuneration Committee.

Paper Council/1/T

18. Terms of Reference of Committees of Council

To approve: The Terms of Reference for the following Committees for 2016-2017:

- (i) Audit Committee
- (ii) Nominations and Honorary Awards Committee
- (iii) Remuneration Committee

Paper Council/1/U

19. St George's Joint Implementation Board

To receive: Minutes of the meeting held on 27 June 2016.

Paper Council/1/V

Matters for Report

20. Visiting Professor

To approve: the conferment of the title of Visiting Professor on Professor Helen Stokes-Lampard who will be attached to the Institute of Medical and Biomedical Education for a period of two years.

*21. Student Cases

To report:

- (i) That a student on Year 2 of the MBBS5 programme was considered under the Fitness to Study and Practise Procedure. The decision of the Fitness to Practise Hearing Committee was to terminate the student's registration.
- (ii) That a student registered on the First Year of the three-year BSc Therapeutic Radiography programme at St George's, University of London (SGUL) was considered under the Fitness to Study and Practise Procedure. The decision of the Fitness to Practise Hearing Committee was to allow the student to continue with conditions.
- (iii) That a student in the final year of the MBBS5 programme was considered under the Fitness to Study and Practise Procedure. The decision of the Fitness to Practise Hearing Committee was to terminate the student's registration.

***22. Promotions**

To report: The following academic staff promotions:

Kate Bascombe	Lecturer in Physician Associate Education
Alexandra Crisp	Lecturer in Physician Associate Education
Amy Green	Lecturer in Physician Associate Education
Lillian Navarro-Reynolds	Lecturer in Physician Associate Education
Dr Samira Saadoun	Senior Lecturer in Neuroscience
Dr Paulo Dias da Costa	Senior Lecturer in Clinical Physiology
Dr Robert Nagaj	Senior Lecturer in Clinical Skills
Ms Sarah White	Senior Lecturer in Medical Statistics
Dr Rachel Allen -	Reader in Immunology of Infection
Dr Tim Bull	Reader in Cell and Molecular Biology
Dr Atticus Hainsworth	Reader in Cerebrovascular Disease
Dr Kevin Hayes	Reader in Medical Education
Dr Asma Khalil	Reader in Obstetrics and Maternal Foetal Medicine
Ms Karen Roberts	Reader in Physician Associate Education
Dr Katrina Tatton-Brown	Reader in Clinical Genetics and Genomic Education
Dr Philippa Tostevin	Reader in Surgical Education
Dr Iain MacPhee	Professor of Renal Medicine
Dr Steven Brecker	Professor of Cardiology

***23. Chairs Action**

(i) Appointment of Deputy Principals

To report: That the Chair had taken action to approve the appointment of two Deputy Principals:

- Deputy Principal, Research and Institutional Affairs – Professor Mark Fisher
- Deputy Principal, Education – Professor Jane Saffell

The Scheme and Statutes make provision for a Deputy Principal, who should act as Principal should there be a vacancy in the office of the Principal or during an absence or disability, and who is appointed by Council. In this case the Deputy Principal would be Professor Mark Fisher.

(ii) To report: That the Chair has taken action in relation to the following student cases as prescribed in the Student Procedures:

- (i) An appeal from a student whose registration had been terminated following the application of the Fitness to Study and Practise Procedure. The Chair upheld the decision of the Fitness to Practise Panel and the student's registration remains terminated.
- (ii) An appeal from a student who had made a complaint under the Student Complaint's Procedure. The complaint had been dismissed by the Academic Registration as vexatious. The Chair upheld the decision of the Academic Registrar.

HEFCE and other External Matters

***24. HEFCE Letters and Consultations and other External Consultations for Information**

To receive: A report on HEFCE letters and consultations and other external consultations, with responses to date.

Paper Council/1/W

***25. Minutes of Meetings**

Committee	Date of Meeting	
Audit Committee	4 October 2016	s.trubshaw@sgul.ac.uk
Risk Management & Efficiency Committee	22 September 2016	s.durkin@sgul.ac.uk
Finance Committee	28 September 2016	Attached above
SPARC	21 September 2016/12 October 2016	s.trubshaw@sgul.ac.uk
Senate	Next meeting - 15 November 2016	
Human Resources Committee	TBA	

26. Any other business

***27. Dates of meetings 2016-2018**

Tuesday 22 November 2016 at 2.00 pm

Tuesday 13 December 2016

Tuesday 14 March 2017

Friday 21 April 2017, Away Day

Tuesday 4 July 2017

Tuesday 17 October 2017

Tuesday 21 November 2017

Tuesday 12 December 2017

Tuesday 13 March 2018

Friday 20 April 2018, Away Day

Tuesday 3 July 2018

Tuesday 16 October 2018

Tuesday 20 November 2018

Tuesday 11 December 2018

ST/23 September 2016