

**DEPARTMENT OF  
PARAMEDICS  
(DoP)**

**BSc (Hons) in  
PARAMEDIC SCIENCE**

**PROGRAMME REGULATIONS**

**September 2023**

[www.sgul.ac.uk](http://www.sgul.ac.uk)

# ST GEORGE'S, UNIVERSITY OF LONDON

## BSc (Hons) in Paramedic Science Regulations for Programmes of Study

September 2023

Approved by Senate

### 1. Title of Programme of Study

The programme of study shall lead to the award of:

- Bachelor of Science Degree (BSc Hons) in Paramedic Science.

The programme incorporates the direct entry route for new entrants via UCAS (BSc).

Graduates will be eligible to apply for registration as Paramedics with the Health and Care Professions Council (HCPC)

### 2. Responsible Committee

2.1 The BSc Paramedic Science Management Team (PSMT) shall be responsible for the management of the programme, supported by the BSc Paramedic Science Course Committee. Quality monitoring of the programme shall be the responsibility of the Undergraduate Programme Committee at St George's (the university) within the Centre for Allied Health (the centre).

2.2 The Course Committee shall be chaired by the Course Director and include the professional lead, module leaders, student representatives, employer representative(s) and key administrative staff. It shall meet once a term, and minutes shall be recorded on Teams for access by UPC. The PSMT will meet bi-monthly as a minimum to review and monitor programme delivery, and address and agree processes to manage any highlighted issues whilst sharing good practice.

### 3. Entrance Requirements

3.1 The normal minimum entry requirements for the BSc will be the minimum entry requirements for entry into the SGUL (via admission) programme. The external website contains key information regarding the Paramedic Science BSc course and criteria and procedures for admissions. These are available externally and provide details on the course and module information, teaching

and learning criteria entry criteria and the application process. This information allows applicants to make an informed choice to take up an offer of a place on the BSc Paramedic Science.

- 3.2 Applicants whose first language is not English will normally be required to demonstrate proficiency by attaining a score of 7 in the IELTS test.
- 3.3 Details of entry criteria for UCAS students are available at [www.sgul.ac.uk](http://www.sgul.ac.uk) with the normal minimum entry requirements being:
  - 3.3.1 GCSE's five subjects graded 4 or above. Subjects must include English Language, Maths and Science, accompanied by 3 'A' levels graded BBC with one science subject.
  - 3.3.2 GCSE's two subjects graded at 4 or above which must be English and Maths, accompanied by an Access Diploma in a science or health care subject, with 60 credits at level 3, 45 graded and 15 ungraded. 30 science related credits must form part of the diploma, with students' applicants achieving 21 credits at distinction, and 24 credits at merit level.
  - 3.3.3 Students may also enter via the International Baccalaureate route, Pearson BTEC Level 3, Pearson BTEC Diploma, Cambridge Pre-U Diploma, Scottish Highers, or UK Undergraduate Degree, details of which are available on the sgul website.
- 3.4 In some instances, recognition of prior learning (RPEL) may be considered. The amount of RP(E)L credits may not exceed 50% of the prescribed programme of study and cannot count toward more than one qualification at the same academic level. Considerations for RPEL must be presented and agreed by an internal RPEL panel prior to any applicant commencing the programme, or this will not be accepted.
- 3.5 The Admissions Tutor in collaboration with the Course Director and Professional Lead will undertake to review the supporting evidence in consultation with UPC whose decision on the RP(E)L to be accepted is final.

#### **4. Period of Study**

- 4.1 The minimum period of study for the BSc (Hons) Degree shall be two academic years (applying RP(E)L) and three years for the direct entry pathway.
- 4.2 The maximum period of study in which the BSc (Hons) Degree this shall be five academic years. This period may be extended in exceptional circumstances at the discretion of the Principal or Dean of the Faculty
- 4.3 The BSc pathway shall normally be undertaken as a three year full-time course.

#### **5 Structure of programme of study**

- 5.1 The programme consists of modules at Levels 4, 5 and 6. All prescribed modules must be taken by students or receive a recognition of prior education/experience and learning (RPEL) for the appropriate credit.
- 5.2 The BSc pathway shall normally be taken as a three-year full-time course.

##### **5.3 UCAS Pathway**

###### **5.3.1 Year One (Level 4)**

Year one is a period of full-time study with modules totalling 120 credits at Level 4, as follows:

Introduction to Paramedic Clinical Care  
Sciences for Paramedics 1 and 2 (each 15 credits)  
Applied Clinical Care for Paramedics  
Professional Practice 1

###### **5.3.2 Year Two (Level 5)**

Year Two is a period of full-time study with modules totalling 120 credits at Level 5, as follows:

Applied Sciences for Paramedics  
Paramedic Management of Acute and Critical Illness  
Assessment and Evaluation of Mental Health in the Out-of-Hospital Setting  
Professional Practice 2

Level 5 modules total 30% of the overall grade

### 5.3.3 Year Three (Level 6)

Year Three is a period of full-time study with modules totalling 120 credits at Level 6, as follows:

Paramedic Management of Minor Health Problems  
Paramedic Approach and Management of Hospital Avoidance  
Evidenced Based Practice for Paramedics  
Transition to Paramedic Practice

Level 6 modules total 70% of the overall grade

## 6. Assessment

- 6.1 Each module shall have prescribed summative assessment(s), which shall be specified in the Scheme of Assessment (see 7 below) and publicised in the module handbook.
- 6.2 Each assessment element shall be marked on a percentage scale or as pass/fail and where there is more than one assessment element for a module; weightings shall be specified in the Scheme of Assessment for the combination of marks. Candidates will be given a single final percentage mark or pass/fail grade for each module, taking into account the weighting of the elements prescribed. Individual elements may be required to be passed separately, and appropriate pass marks for elements and the overall module mark shall be specified in the Scheme of Assessment.
- 6.3 Generic criteria for marking academic assessments and for marking practice competencies will be set out in the Scheme of Assessment and publicised on the module Canvas (VLE) page with a link to the relevant electronic documents. Guidelines for completion of specific assessments and marking criteria will be given in each module handbook.
- 6.4 Candidates may be required to attend an oral examination for the purpose of checking the authenticity of work undertaken in their own time. (Any doubts raised about the authenticity of a candidate's own work shall subsequently be handled under SGUL's Procedure for Considering Allegations of Assessment irregularity available at [Procedure for Considering Allegations of Assessment Irregularity \(sgul.ac.uk\)](https://www.sgul.ac.uk/procedure-for-considering-allegations-of-assessment-irregularity))

## **7. Scheme of assessment**

- 7.1 The UPC, advised by the PSLT and Course Committee, shall, in accordance with the General Regulations paragraph 7, prescribe from time to time a Scheme of Assessment for the programme. This document will be reviewed by the PSLT on an annual basis, with any major updates being presented to UPC for consideration and approval.
- 7.2 The Scheme of Assessment shall detail the types of assessment to be used for each module, the timing of these assessment elements, how each element combines to produce an overall mark for that module, whether elements have to be passed independently, and the pass mark for the module (and any element required to be passed independently). It shall also specify which elements may be re-submitted and/or re-taken independently of other elements. The Scheme of Assessment shall also include rules for the classification of the award for the BSc.

## **8. Progression**

- 8.1 To progress from Year One to Year Two, or Year Two to Year Three of the programme, a candidate must have passed all modules in Year One/Two (see paragraph 6 above concerning the maximum permitted period of study) or have been allocated R(PEL) credit.
- 8.2 Under exceptional circumstances, and with the agreement of the Board of Examiners, a candidate may provisionally register for Year Two/Three of the programme where he or she has failed to complete no more than one module totalling 30 credits, because he or she has been unable to take or complete a prescribed assessment on the second or discretionary third attempt within the academic year. A candidate so permitted to progress provisionally must successfully complete the outstanding assessment element(s) and pass the module by a date specified by the Board of Examiners (or the Chair of the Board in consultation with a Visiting Examiner) normally the next appropriate board of assessment. Under exceptional circumstances presented at the Board of Examiners and ratified by the chair of this board a student may progress trailing two modules. Failure to do so will result in cancellation of the candidate's provisional registration for Year Two or Three. The PAD document bears no credit weighting and can be carried over from year one to year two, and year two to year three, where students have valid reasons for not being able to complete elements and hours, at the discretion of the programme team.

## 9. Re-entry to Assessments

- 9.1 A candidate who fails a module at the first attempt shall be entitled to one further attempt at the assessment elements failed. This shall be at a specified date for re-sit of formal examinations or by a specified deadline for work undertaken in the candidate's own time. A student is entitled to a third attempt automatically if at Board of Examiners they are applied to the discretionary third attempt flow chart procedure and fail to trigger a referral. Where special personal or academic circumstances are adduced and triggering of flow chart at Board of Examiners the student will be referred to SGUL via the Discretionary third attempt policy to be reviewed by a panel, to allow a consideration of third and final attempt at any module or part thereof.
- 9.2 Marks for re-entered assessment elements will be limited to the pass mark of that assessment, although a combined overall module mark will not be capped.
- 9.3 Students are not permitted to retake the year if unsuccessful.

## 10. Intermediate and Alternative Exit Awards

- 10.1 These awards do not lead to eligibility to apply for registration with the Health and Care Professions Council (HCPC). These awards shall only be given to students who cease to be registered for the BSc (Hons) Paramedic Science course. That is to say that they are exit awards, not ab initio awards or awards that students will automatically gain as they progress through the programme.
- 10.2 Students may exit the course prior to completion of their degree with the following intermediate awards:

Award	Requirements
Certificate of Higher Education in Out of Hospital Care	All level 4 modules completed and passed
Diploma in Higher Education in Out of Hospital Care	All level 4 and level 5 modules completed and passed
Bachelor of Science (Pass degree) in Out of Hospital Care	All level 4 and level 5 modules completed and passed, and 2 modules completed and passed at Level 6

- 10.3 The course team recognise that some students, having started their paramedic science studies, may not wish to pursue a career as a paramedic. The above alternative awards are available for these students.
- 10.4 These awards may also be granted to those students who have completed all module credits at level 4, 5 or 6, but are unable to complete the relevant elements of the Practice Assessment Document (PAD) for the academic year.

#### 10.5 Aegrotat award

These are awarded by St George's Hospital Medical School, a Constituent College of the University of London. The award is conferred if the student has completed his or her full period of study for the award and (a) is absent through illness or other cause judged sufficient by the Board of Examiners from some or all of the assessments for that award, or (b) though present at the assessments considers that his or her performance has been adversely affected by any of the above reasons, that candidate may submit an application under these provisions. The application must be submitted to the Academic Registrar as soon as possible, and within six weeks of the last date of the course assessments to which it refers and must be accompanied by a medical certificate or other statement of the grounds on which it is made (Gen Regs 14/15).

**The award of an Aegrotat Degree will confer no eligibility to register with the HCPC**

### 11. Awards

- 11.1 A student completing the BSc (Hons) Paramedic Science will be awarded a final grade as calculated in accordance with the scheme of assessment (SoA).

There are normally two attempts for each assessment.

- 11.2 The award title is summarised as:

- BSc (Hons) Paramedic Science –
  - Requiring 120 credits at Levels 4, 5 and 6 (or R(PEL) for a designated modules).



## **12. Date of award**

The date of the award of the qualification to successful students will be the date of the Board of Examiners' meeting at which their final result is determined.

## **13. Course Documents**

A definitive Course Document, incorporating a Programme Specification, learning outcomes and indicative syllabus content will be prescribed by the Course Committee according to the guidance in the SGUL Quality Manual and published to staff and students. The detailed arrangements for the programme and overall programme plan will be published each year on the programme canvas pages, with detailed syllabuses for each module published electronically on each module page.

## **14. Constitution of the Board of Examiners**

14.1 The Board of Examiners for the BSc (Hons) Degree in Paramedic Science shall be appointed by Senate for each academic year (starting 1 July) to conduct examinations for these qualifications in accordance with the General Regulations, these Programme Regulations and the Scheme of Assessment for the programme. The Board shall be constituted and conduct its business in accordance with General Regulation 8.

14.2 The membership of the Board shall consist of:

- (a) Chair who shall be an Internal Examiner, normally a Professional Lead from another Allied Health Programme, as appointed by Senate in association with the Centre for Allied Health Lead (but not the Course Director);
- (b) Responsible Examiners for each module who shall be Internal Examiners (as defined in General Regulation 8.2.1) and shall normally be the module leaders;
- (c) Course Director as an Internal Examiner if not appointed under (b) above;
- (d) A Visiting Examiner as defined in General Regulation 8.2.1.

14.3 Assessors as defined in General Regulation 8.2.10 may be invited to attend the Board where appropriate but may not vote. The Deputy Academic Registrar (or his/her nominee) shall act as secretary to the Board.

14.4 Nominations for membership of the Board of Examiners shall be agreed each year by the Faculty Quality Committee before the appointments are approved by Senate.

14.5 The Board of Examiners shall have the power to determine all final marks awarded to students, to decide on students' progression within the programme, to decide on the award of degrees, merits and distinctions and to make recommendations concerning changes to the scheme of assessment where necessary. The Board of Examiners shall meet two times a year to fulfil these purposes.