

9 MEMBERSHIP OF THE SENATE

Membership

The Senate shall consist of the following persons:

A *Ex Officio Members*

- (i) the Vice-Chancellor;
- (ii) the Deputy Vice-Chancellor(s);
- (iii) the Chair of the Academic Forum;
- (iv) the Deans, including the Dean of the Faculty of Health, Social Care and Education;
- (v) the Deputy Deans;
- (vi) the Associate Deans;
- (vii) the Directors of Institutes;
- (viii) the Head of the Graduate School
- (ix) the Heads of Schools in the Faculty of Health, Social Care and Education (other than the Head of the School of Education);
- (x) the Chair of the Quality Assurance and Enhancement Committee;
- (xi) the Chair of the Research Degrees Committee;
- (xii) the Director of Information Services;

B *Elected Members*

- (i) fifteen members (who shall be Lecturers, Senior Lecturers, Principal Lecturers, Associate Professors, Readers or Professors or holders of equivalent academic posts) elected by and from the Academic Forum;
- (ii) one member elected by and from the research staff paid on academic related salary scales;

C *Student Members*

- (i) two undergraduate students of SGUL elected by the Students;
- (ii) one postgraduate student of SGUL elected by the Students of SGUL who are pursuing a course leading to the postgraduate degrees of MPhil or PhD or, if the Senate is not satisfied that appropriate arrangements are in place or have been made for election of this postgraduate student post, co-opted by the Senate; and

- (iii) one postgraduate student of SGUL elected by the Students of SGUL who are pursuing a taught course leading to a postgraduate certificate or diploma or degree of MSc or, if the Senate is not satisfied that appropriate arrangements are in place or have been made for the election of this postgraduate student post, co-opted by the Senate.

If elected, the student members shall be elected in accordance with the constitutions of the Students' Union or Graduate School (as appropriate) as approved by the Council.

The student members shall be excluded from reserved business as defined in Statute 7.

D *Co-opted Members*

The Senate may co-opt up to three persons for such period of office as the Senate shall determine.

E *Observers*

Staff may attend as observers at Senate at the discretion of the Chair.

Chair of the Senate

The Senate shall be chaired by the Vice-Chancellor or, in his or her absence, by any of the Deputy Vice-Chancellor(s).

Cessation of Membership

- (i) *Ex officio* members of the Senate shall cease to be members on vacation of the relevant office.
- (ii) Each elected member of the Senate (other than the student members) shall be elected for a maximum period of three years and shall not be eligible for re-election for a further period until there has been an interval of at least one year.
- (iii) Co-opted members of the Senate shall cease to be members when their period of office as determined by the Senate expires.
- (iv) Student members of the Senate shall cease to be members of the Senate if they cease to be eligible in the categories in which they were elected or co-opted.

- (v) Any member of the Senate may resign by sending notice of resignation in writing to the Clerk to the Senate.

10 POWERS AND RESPONSIBILITIES OF THE SENATE

Subject to the Scheme and Statutes and any relevant Policies, Procedures and Regulations, the Senate shall have responsibility for the academic affairs of SGUL including (without limitation) the following powers and responsibilities:

- (i) to promote teaching and research in accordance with the objects of SGUL;
- (ii) to consider and report to the Council upon all academic matters and questions of educational policy, including those matters arising from the exercise of the Powers of SGUL numbered (i) to (vi) in Statute 4;
- (iii) to advise the Council on the academic strategy of SGUL including the establishment or discontinuance of programmes and courses of study;
- (iv) to advise the Council on the establishment or dissolution of Faculties, Institutes, Divisions, Schools, Units and other academic organisations of SGUL;
- (v) to approve policies and regulations in respect of teaching, schemes, programmes and courses of study, research, examinations and award procedures leading to qualifications of SGUL and UoL;
- (vi) to approve the curricula of new programmes and courses of study and changes to the curricula of existing programmes and courses of study;
- (vii) to advise the Council on the academic policy of Information Services;
- (viii) to determine, subject to the views of the Council, the criteria and policy for admission as a Student;
- (ix) to scrutinise and provide advice to the Council on the Policies, Procedures and Regulations relating to Student discipline, appeals and complaints;
- (x) to approve the regulations for the award to staff or students of fellowships, studentships, scholarships, exhibitions, bursaries or other incentives to study and research;
- (xi) to approve SGUL's policy on the award of Honorary Titles other than the award of the titles of Visiting Professor and Visiting Reader;
- (xii) to receive advice from the Academic Forum in respect of the powers and responsibilities (iii) - (xi) above except where the Academic Forum through its Chair has waived its right to submit such advice in particular circumstances;
- (xiii) to exercise responsibility for the academic quality and standards of all programmes and courses of study offered by SGUL;
- (xiv) to appoint, suspend or remove internal and external examiners;

- (xv) to co-opt members to the Senate;
- (xvi) to determine any matters delegated to the Senate by the Council;
- (xvii) to report on any other matters which may be referred to the Senate by the Council;
- (xviii) generally to exercise all such powers as are or may be conferred on the Senate by the Scheme, the Statutes or the Council; and
- (xix) to delegate upon such conditions as the Senate may from time to time determine any of its powers and duties to committees or sub-committees formed from its own number or otherwise appointed, or to SGUL officers or other identified members of staff, with or without powers to such committees or sub-committees further to delegate all or any of the delegated functions to any subordinate body.

11 MEETINGS OF THE SENATE

Ordinary meetings of the Senate shall be held at least three times every academic year. The procedures and rules for the convening and conduct of the meetings shall be governed by the Standing Orders and the Senate shall accordingly, subject to the provisions of the Scheme and Statutes, have the power to make, pass to or repeal such Standing Orders.